

Dated: 21st July, 2023

Sub: Filing/Issuance of APEDA RCMC regarding

In compliance of the DGFT Trade Notice 35/2021-22 dated 24.2.2022 APEDA has started using DGFT portal for issuance of Registration cum-Membership Certificate (RCMC) w.e.f 17th July, 2023. The exporters may apply for e-RCMC through the link given under “Services” menu for obtaining RCMC for APEDA scheduled products after getting IEC Code from DGFT.

The Pre-requisites of RCMC is also given on the DGFT portal. The exporters / new entrepreneurs are requested to follow the link as given below for filing /obtaining RCMC for APEDA Scheduled Products:

<https://www.dgft.gov.in/CP/index.jsp?opt=e-rcmc>.

**Man Prakash Vijay
(Dy. General Manager)**

CIRCULAR FOR ISSUANCE OF E-RCMC

Requisite Documents

Merchant Exporter

1. Signed and sealed copy of Import Export Code issued by DGFT.

Manufacturer/Manufacturer Cum Merchant Exporter:

1. Signed and sealed Copy of Import Export Code issued by DGFT
2. Signed and sealed Copy of Manufacturing Proof for the products given below:

Products	Certification Agencies/Department /Authorities
Floriculture and Seeds	Dept. of Horticulture
Fresh Fruits & Vegetables	FSSAI/Udhyam Registration/Department of Horticulture/ Certificate by Ministry of MSME
Groundnut/Pulses/Guar gum	FSSAI/Udhyam Registration Certificate by Ministry of MSME
Processed Fruits & Vegetables/Processed Food Products/Meat Products/Cereals Preparations/Misc Preparations	FSSAI/Udhyam Registration Certificate by Ministry of MSME
Meat/Dairy /Poultry/Honey	FSSAI/Udhyam Registration Certificate by Ministry of MSME
Alcoholic Beverages	Dept. of Excise Commissioner
Cereals and Cereals Products	FSSAI/Udhyam Registration Certificate by Ministry of MSME

Fee Structure

On line Registration fee: Rs. 5900/- (Registration fee Rs. 5000/- + GST @ 18% Rs. 900/-)

Validity : 5 years.

Online Renewal fee Rs. Rs. 5900/- (Registration fee Rs. 5000/- + GST @ 18% Rs. 900/-)

After issuance of RCMC, the exporter can apply for Amendment/Modification in the RCMC is without any fee.

E.RCMC User Guide : User guide link is as under

<https://content.dgft.gov.in/Website/DGFT%20e-RCMC%20User%20Guide%20for%20Registering%20Authorities%20v2.0.pdf>

Click here for e RCMC Registration::

<https://www.dgft.gov.in/CP/index.jsp?opt=e-rcmc>