

BASMATI EXPORT DEVELOPMENT FOUNDATION (BEDF)

(Founded by APEDA, Ministry of Commerce)

Regd. Office: 3rd floor, NCUI Auditorium Building,
August Kranti Marg (Opps. Asiad Village), New Delhi-110016
(MINISTRY OF COMMERCE & INDUSTRY, GOVERNMENT OF INDIA)

Ref No: BEDF-2023-24-000054

Date: 25.08.2025

NOTICE INVITING TENDER

For Architectural Consultancy Service
For Preparation of
Detailed Structural and Architectural Drawings &
Designs and Construction Supervision
For
“SEED PROCESSING PLANT”
At
BEDF, Modipuram

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Director (BEDF)

NOTICE INVITING TENDER

Basmati Export Development Foundation (BEDF), a society registered under Societies Registration Act, 1860, has been founded by *Agricultural and Processed Food Products Export Development Authority (APEDA)* that comes under Ministry of Commerce and Industry. BEDF in furtherance of its objective has setup a state of the Art laboratory and Demonstration cum Training (D&T) Farm at the campus of Sardar Vallabh Bhai Patel University of Agriculture & Technology, Roorkee Road, Modipuram, Meerut, Uttar Pradesh.

BEDF invites **Bids**, for preparation of Detailed Structural and Architectural drawings and construction supervision on Turnkey basis, from reputable and qualified Agencies, registered in India, for the establishment of Seed Processing Plant at BEDF, Modipuram.

A. SCOPE OF WORK

The selected bidder shall be fully responsible for executing the following Scope of Work and shall not be relieved of its obligations under this contract until the successful and satisfactory completion of all tasks and deliverables, as certified by BEDF:

a) Site Assessment and Planning

Conduct a comprehensive site survey and feasibility analysis. Prepare complete architectural, civil, structural, and MEP (Mechanical, Electrical, and Plumbing) drawings. Design detailed layout plans for the seed processing plant, including storage, dispatch, and utility areas. Draft detailed technical specifications and tender documents for construction works.

b) Execution and Technical Coordination

Prepare detailed cost estimates, including item-wise Bill of Quantities (BoQ). Supervise all construction and installation activities to ensure compliance with approved drawings, specifications, and quality standards. Coordinate with BEDF and machinery suppliers for finalization and integration of the plant layout.

c) On-Site Supervision and Reporting

Deploy adequate qualified personnel to supervise, inspect, control, and monitor all on-site activities. Ensure regular coordination with BEDF's designated officials and maintain a comprehensive record of progress and inspection reports.

d) Subcontracting Restriction

The selected bidder shall not assign, transfer, or sublet any part of the work to a third party without prior written permission from BEDF. Any unauthorised subcontracting shall render the contract liable to termination.

e) Any other work required to be conducted for project to be made functional and complete in all respects for its handing over to the BEDF.

Note :-

- i. The selected firm shall only be relieved of its contractual obligations upon issuance of a Final Completion and Acceptance Certificate by BEDF.

- ii. All works shall be executed in accordance with applicable standards, codes, and guidelines issued by the Government of India, and in full compliance with General Financial Rules (GFR) 2017 and other relevant regulations.

The proposed Construction including covered area of about 350sq meter, shed- 100sq meter and finished open area - 500sq meter.

B. Eligibility Criteria

- a. Registered Architectural/Engineering Consultancy Firm with at least **5 years of experience**,
- b. Prior experience in designing agro-industrial infrastructure, preferably seed processing plants and demonstrated in-house capability or partnerships covering civil, structural, electrical and mechanical domains.
- c. Registered with the Council of Architecture (CoA) or a relevant professional body.
- d. Last 05 years of proven track record of completing similar projects within stipulated timeframes. (The past experience should be supported by completion certificates indicating completion cost, date of commencement and date of completion etc.)
- e. Yearly financial Turnover and Audited Balance Sheet for Last 2 (Two) years duly certified by Chartered Accountant. Any such certificate must carry UDIN No.
- f. The bidder should be an Indian Registered Company / Proprietorship Firm/ Partnership Firm. Copy of Certificate of Incorporation/ Registration/ Partnership Deed or any other relevant document, as applicable, should be submitted along with a copy of address proof. Note: Proprietor firms shall submit registration details or shall submit the copy of relevant page of Passbook for the Current Account in the name of Proprietor Firm.

Note: - Bidders who full fill the above requirements shall only be technically qualified. Non-fulfillment of any of the above requirements by any bidder will automatically lead to its technical disqualification. Therefore, bidders are requested to make sure that they submit all the relevant papers which meet all the above-mentioned requirements.

C. Last Date of Submission of Bid

The Bid should reach BEDF **on or before 15.09.2025 (05:00pm) in a sealed envelope**. It is mandatory to mention the "***Bid for Architectural Services for Seed Processing Unit***" on the envelope and signed on each paper. The address for submission of the bid is as below:-

**Director, BEDF
3rd floor, NCUI Auditorium Building,
August Kranti Marg (Opps. Asiad Village),
New Delhi-110016**

- D. Site/ Location:-** Sardar Vallabh Bhai Patel University of Agriculture & Technology, Roorkee Road, Modipuram, Meerut, Uttar Pradesh
- E. Earnest Money Deposit (EMD):-** The bid shall be accompanied with a demand draft of Rs.5,000/- (Rs. Five thousand only) as Earnest money in favor of "***Basmati Export Development Foundation, Delhi***".

Note:-

- a) Unsuccessful bidder's EMD will be released after award of work to the successful bidder.
- b) The Bidder shall bear all costs associated with the preparation & submission of the Bid as well as costs associated for facilitating the evaluation. BEDF shall in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

F. Amendment of Tender Document:- At any time prior to the deadline for submission of bids, BEDF may, for any reason(s), whether at their own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding Documents by the issuance of a corrigendum/addendum. No modification of Bid shall be permissible after last date of submission, whatever may be the reason. The BEDF at their discretion may extend the deadline for submission of Tender/ Bid, if considered necessary. Any corrigendum/ addendum thus issued shall be part of the bidding documents. Bidders are advised to visit www.apeda.gov.in website regularly for updates/ Amendments/ Corrigendum, if any.

G. Force Majeure: -

Neither party shall be liable for any failure to perform its obligations under this agreement if such failure results from a force majeure event. Force majeure events include, but are not limited to: acts of God, war, terrorism, fire, flood, earthquake, or other natural disasters, epidemics, pandemics, government restrictions, strikes, or other labor disputes, or any other event beyond the reasonable control of the affected party. The affected party shall notify the other party in writing of the force majeure event within 02 days of its occurrence, providing details of the event and its expected impact. The affected party shall use reasonable efforts to mitigate the effects of the force majeure event. If the force majeure event continues for more than 30 days, either party may terminate the agreement by providing written notice to the other party.

H. Dispute Resolution :-

Any dispute arising out of or in connection with this contract, including any question regarding its existence, validity, or termination, shall be resolved as follows: first, the parties shall attempt to settle the dispute in good faith through negotiation. If the dispute is not settled through negotiation within 30 days the dispute shall be settled by arbitration in accordance with the *Arbitration and Conciliation Act, 1996* by a sole arbitrator appointed by Chairman, APEDA. The decision of the arbitrator shall be final and binding on the parties. This contract shall be governed by and construed in accordance with the laws of India, and the courts of New Delhi shall have exclusive jurisdiction.

I. Other Terms and Conditions

1. Joint Ventures / Associations are strictly not allowed.
2. BEDF reserves the right to accept or reject any or all bids without assigning any reasons. No Bidder shall have any cause of action or claim against the BEDF for rejection of his Bid and will not be bound to accept the lowest or any other bid.
3. Bid prices shall be quoted in Indian Rupees.

4. BEDF does not claim that the information is exhaustive. Respondents to this NIT are required to make their own inquiries/ surveys and will be required to confirm, in writing, that they have done so and they did not rely solely on the information in NIT. BEDF is not responsible if no due diligence is performed by the bidders.
5. BEDF reserves the right to accept or reject any or all bids without assigning any reasons. No Bidder shall have any cause of action or claim against the BEDF for rejection of his Bid and will not be bound to accept the lowest or any other tender.
6. No reimbursement of cost of any type or on any account will be paid to persons or entities submitting their Bid.
7. All information submitted in response to this NIT shall be the property of BEDF and it shall be free to use the concept of the same at its will.
8. It is hereby declared that BEDF is committed to follow the principle of transparency, equity and competitiveness in public procurement.
9. Bids which are not substantially responsive to the requirement of the bidding document shall be rejected.
10. Each page of the bid document shall be signed. Any Bid with any of the documents not so signed is liable to be rejected at the discretion of BEDF.
11. While all efforts have been made to avoid errors in the drafting of the tender documents, the Bidder is advised to check the same carefully. No claim on account of any errors detected in the tender documents shall be entertained and the BEDF shall remain indemnified on all counts in this regard.
12. The purpose of this NIT is to provide interested parties with information to assist the preparation of their bid. While BEDF has taken due care in the preparation of the information contained herein, and believe it to be complete and accurate, neither it nor any of its authorities or agencies nor any of its respective officers, employees, agents or Advisors give any warranty or make any representations, expressed or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

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Director (BEDF)

BID APPLICATION FORM

1. General Information

a)	Name of the firm	
b)	Registered Office Address with contact details	
c)	Email Id	
d)	Registration No. with Date of Establishment	
e)	PAN no.	
f)	GST Registration no.	
g)	Council of Architecture Registration No.	
h)	Name of Contact Person with designation	
i)	Contact number	
j)	Website (if any)	

2. Documents to be attached

- a. Company profile and Background
- b. Copy of Certificate of Incorporation/ Registration/ Partnership Deed or any other relevant document, as applicable, should be submitted along with a copy of address proof. (**Note:** Proprietor firms shall submit registration details or shall submit the copy of relevant page of Passbook for the Current Account in the name of Proprietor Firm)
- c. Copy of PAN card
- d. Copy GST Registration Certificate
- e. Letter of Authorization (not applicable in proprietorship)
- f. Copy of Council of Architecture Registration No.
- g. CVs of key technical personnel (if any)
- h. Detailed project list of last 05 years with client name, project size, location and year
- i. Audited Financial Statement for last 02 years
- j. Any other relevant credentials or certificate

3. Fees of Services including all taxes.

Rs in Figures:- _____

Rs in Words:- _____

4. Declaration

I/ We hereby declare that:-

The information provided in this Bid Document/ application is true and correct to the best of my knowledge. We understand that any misrepresentation may lead to disqualification. I agree to abide by all terms and conditions outlined in this Notice Inviting Tender (NIT) issued by BEDF. Further, our Company/ firm/ etc. have not been blacklisted or debarred by any government or semi-government organization in India.

Date :-

Place :-

Authorized Signatory

Signature:-

Name:-

Designation:-

(Seal of the firm)