

Bids in sealed cover are invited

For

“Procurement of Laboratory Equipment – GENETIC ANALYZER- 24 CAPILLARY”

Tender No: BEDF/2023/01

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Note: The tenderer **should sign at each page of the tender and all its Annexure**. NO PAGE SHOULD BE REMOVED/DETACHED FROM THE TENDER DOCUMENT.

For the Visiting supplier's of this Bid Document

Offers are invited, in sealed covers **in two separate, sealed sub-envelopes** clearly super-scribed as **Technical Bid & Financial Bid**, for supply of **GENETIC ANALYZER- 24 CAPILLARY** for Basmati Export Development Foundation Lab set up at the premises of Sardar Vallabhai Patel, University of Agriculture & Technology, Modipuram, Distt. Meerut, UP. The other important information is mentioned below at a glance for the ease of Bid:-

Date of Inviting bid	:	10.07.2023
Bid closing date & Time	:	01.08.2023 at 3.00 PM
Earnest money	:	Rs.2,00,000/- , through Demand Draft in favour of Basmati Export Development Foundation, payable at New Delhi EMD Exemption not allowed
Validity Period	:	90 Days
Estimated cost of the work	:	Rs.200 Lakh
Fee for Bid Document (in the form of Demand Draft)	:	Rs.1500/- (non refundable) Bid document may be downloaded
Address	:	Director, Basmati Export Development Foundation (BEDF) C/o Agricultural & Processed Food Products Export Development Authority (APEDA) 4 th floor, NCUI Auditorium Building, 3 Siri Institutional Area, August Kranti Marg, New Delhi 110 016.

(A) INSTRUCTIONS TO BIDDERS (ITB)

THE BID DOCUMENT

1) Contents of Bid Document

- i) The scope of work, Bid procedure and contract terms and conditions are prescribed in the Bid document. The Bid document includes:
 - a. Invitation for Submission of Tender in Hard Copy of the tender in two separate, sealed sub-envelopes, clearly mentioned as Technical Bid & Financial Bid.
 - b. Section A: Instructions to Bidders
 - c. Section B: Terms & Conditions
 - d. Section C : Technical Bid (Applicable only for Works as mentioned in Bid Notice)
 - e. Section D: Financial Bid
- ii) The bidder is expected to examine all instructions, forms, terms and specifications in the Bid document. Failure to furnish all information required as per the Bid document or submission of Bid not responsive to the Bid document in every respect will be at the bidder's risk and may result in rejection of the said Bid.

2) Amendment of Bid Document

- i) At any time prior to the deadline for submission of Bid, Basmati Export Development Foundation, New Delhi may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Bid document by amendments. The relevant clauses of the Bid document shall be treated as amended accordingly.
- ii) In order to allow prospective Bidders as on able time to take the amendment in to account in preparing their Bids, BEDF, at his discretion, may extend the deadline for the submission of Bids.

3) Documents Constituting the Bid

The Bid prepared by the bidder shall comprise the following components:

(a) **Prequalification:-**

- (i) **EMD Details** – It will consist of the EMD document in prescribed form.
- (ii) **Eligibility Criteria**–It will consist of the details as per the Tender Document.

(b) **Financial Bid** – Financial Bid will comprise of:

- **Price Schedule** – includes Price Schedule in prescribed format.

4) Bid Form:

The bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the Bid document.

5) **Bid Currencies:**

Prices shall be quoted/calculated in Indian Rupees only.

6) **Documents establishing bidder's Qualification**

- i) The bidder shall furnish, as part of its Technical Bid, documents establishing the bidder's qualification to perform the Contract if its Bid is accepted. The documentary evidence should be submitted by the bidder in Hard Copy. One copy of the technical bid alongwith all documents proof, earnest money shall be submitted in the sealed envelope to the office of the Director, BEDF, New Delhi before the closing time, the failure of that may cause the rejection of the Bid.
- ii) The documentary evidence of bidder's qualification to perform the Contract if its Bid is accepted shall be as per Qualification Requirements specified in bid document.

7) **Bid Security/Earnest Money Deposit (EMD)**

- i) The bidder shall deposit Bid security/EMD as per the Tender notice through **Demand Draft/Pay Order in favour of Basmati Export Development Foundation, payable at New Delhi.**
- ii) Any Bid not secured in accordance with above shall be treated as non-responsive and rejected by **BEDF.**
- iii) Unsuccessful bidder's Bid security will be returned at the earliest as possible after the acceptance of Bid.
- iv) The successful bidder's Bid EMD will be converted in to security upon the bidder signing the Contract.
- v) The Bid security may be forfeited:
if a bidder
 - (i) withdraws its Bid during the period of Bid validity specified by the bidder on the Bid Form; or
 - (ii) does not accept the correction of errors or
 - (iii) modifies its Bid price during the period of Bid validity specified by the bidder on the Bid form

8) **Period of Validity of Bid**

- i) Bid shall remain valid for 90 days after the date of Bid opening prescribed by BEDF. The Bid valid for a shorter period shall be rejected by BEDF as non-responsive.
- ii) In exceptional circumstances, BEDF may solicit the bidder's consent to an extension of the period of Bid validity. The request and the response thereto shall be made in writing. A bidder may refuse the request without forfeiting its Bid security. A bidder granting the request will not be required nor permitted to modify its Bid.

9) **Format and Signing of Bid**

- i) The bidder shall prepare one hard copy each of the Technical Bid and Financial Bid separately.
- ii) The Bid document shall be signed, at the time of Submitting, by the

bidder or a person or persons duly authorized to bind the bidder to the Contract. The later authorization shall be indicated by a scanned copy of written power-of-attorney accompanying the Bid. All the pages/ documents of the Bid that are to be submitted shall be signed by the person authorized to sign the Bid.

- 10) **Bid Submission:** - Completed bids signed by the authorized signatory of the bidder firm on each page at the bottom, super scribing “Bid for the supply of BEDF Lab Equipments – **“GENETIC ANALYZER- 24 CAPILLARY”**” should be sent to the Director, BEDF, New Delhi. The proof of dispatch by the closing date will not be a proof of receipt and bids received late will be summarily rejected.

AWARD OF CONTRACT

1. **Award Criteria:** BEDF will award the contract to the lowest evaluated successful Bidder whose bid has been determined to be responsive to all the conditions of the contract of the Bidding Document.
2. **Department's right to accept any Bid and to reject any or all Bids:** BEDF reserves the right to accept or reject any Bid at any time prior to contract award
3. **Notification of Award**
 - a. Prior to the expiration of the period of Bid validity, BEDF will notify the successful bidder in writing by letter/e-mail/fax, that its Bid has been accepted.
 - b. The notification of award will constitute the formation of the Contract.

11) **Formats for Bids:**

- a. Bidders are requested to give detailed offer in the formats mentioned in the Bid Document. The Bidder should furnish a Technical Compliance Statement for each parameter and every model in the format ‘**Annexure A**’.
- b. The Price schedule for each and every model/equipment should be in the format enclosed as ‘**Annexure B**’.
- c. If any terms and conditions of the bid are deviated by the bidder, the Deviation statement ‘**Annexure C**’ should be enclosed. If there are no deviations then the bidder should record ‘No Deviations’ in the Deviation Statement.
- d. The After Sales support details must be in the format ‘**Annexure D**’.
- e. The list of users / firms who purchased similar equipment (CSIR/ ICAR/ ICMR/DAE/ DRDO/ DST/DBT/other Govt. or renowned private research Labs in India) must be in the format ‘**Annexure E**’.

- f. The warranty certificate to be given by the Manufacturer / Vendor should be as per **'Annexure F'**.
- g. The bidder should fill up the check list **Annexure G'**.

Note: The bid prepared by the bidder, the technical brochures and all correspondence relating to the bid shall be written in English language only

(B) TERMS AND CONDITIONS

1. Eligibility Criteria/Pre-Qualification requirement

- 1.1 The bidder should be a manufacturer or representative specifically authorized by the manufacturers to bid on their behalf as per manufacturer authorization form and Indian agents of foreign principals, if any who must have designed, manufactured, tested and supplied the equipment(s). The bidder must have a minimum installation base of more than 10 instruments in India in various reputed labs and the company must be in the same field for more than 3 years.
- 1.2 The Indian Agents of foreign manufacturers/ suppliers quoting directly on behalf of their principals would be responsible to ensure that all stipulations as per Foreign Trade Policy are complied with.
- 1.3 One Indian Agent cannot represent two different foreign principals/Indian Manufacturers for the same equipment in this bid.
- 1.4 The Bidder will assume total responsibility for the fault-free operation of equipment, application software, and maintenance during the warranty period and provide necessary maintenance services for five years after end of warranty period.
- 1.5 In the case of successful Bidder not doing business in India already, the Bidder firm will appoint an Agent in India who is well equipped and able to carry out the Supplier's maintenance, repairs and stock spare parts.
- 1.6 Bidders even if they meet the criteria given above would be disqualified, if they have made untrue or false representation in the bid and/or in the statements and attachments submitted in proof of the qualification requirements or have a record of poor performance, not properly completing the contract, inordinate delays in completion or financial failure, etc.
- 1.7 Bidder should have valid documentary proof of GST registration number and income tax registration (PAN).

2 GENERAL

- a) **The prices /rates of the instruments quoted should be indicated in words as well as in figures in Indian Rupees (INR) only.**
- b) Tenders received without depositing EMD amount will not be considered at all.
- c) The firms should give a declaration along with their technical bids that rates quoted in their financial bid are firm/valid for a minimum of one year period from the date of opening of tender.
- d) The firms should have valid GST Number details and last 03 years balance sheet and IT R documents as required.
- e) The supplier should be an Original Equipment Manufacturer (OEM) company or authorized dealers.
- f) All Laboratory Equipments items supplied should be as per standard specifications given. If the items are not found satisfactory, the same will be sent back and all the expenditure will be borne by the supplier.
- g) The supplier should have complain redressal capacity to address it within 48 hours of complaint.
- h) In-case of exclusive distributor/manufacturer, authorization certificate is required for imported products.
- i) The material should be delivered at **“BEDF, Lab-cum- Office Complex, Old Campus of Sardar Vallabhbhai Patel University of Agriculture & Technology, Modipuram, Meerut-250110 (U.P.) INDIA”**.
- j) Free delivery and proper installation of the equipments at the site is mandatory.
- k) Transit Insurance will be borne by supplier till the supply reaches the destination.
- l) **Any legal disputes that may arise out of the contract shall be subject to the jurisdiction of a court in New Delhi, India.**
- m) The rates of taxes, if any, should be clearly mentioned. Otherwise it will be presumed that the rates quoted are inclusive of all taxes.
- n) The number of quantity may vary according to the requirements of the Institution. The BEDF has the right to change the quantity of orders or refuse the supply in parts or full or cancel the order without assigning any reason. No claim has to be made against the cancellation of change in the quantity of the order.
- o) The supplier shall supply all the items within 30 days from the date of receipt of the Purchase Order to the door delivery at **“BEDF, Lab-cum-Office Complex, Old Campus of Sardar Vallabhbhai Patel University of Agriculture & Technology, Modipuram, Meerut-250110 (U.P.) INDIA”**.

- p) **Undertakings:** The supplier has to give undertaking that the materials supplied are the original materials produced by the manufacturer.
- q) **Right Reserved by the BEDF:** BEDF reserves the right to accept or reject any tender or part thereof without assigning any reason and shall also be subject to the availability of sanctioned budget.
- r) **Warranty:** The supplier/bidder shall provide guarantee that all the equipments supplied as given in **equipment technical specification sheet**, to be purchased under this tender. They shall be of the best quality and workmanship and new in all respect.
- s) **Liability for Late Deliver and Non Delivery:**
- i. If the vendor fails to deliver the goods within the time as per purchase order, a sum equivalent to 0.75 percent of the Contract Value for each week of delay or part thereof until actual delivery will be deducted from the Contract Value, as liquidated damages, subject to maximum deduction of 5 percent of the Contract Value.
 - ii. For delay in installation beyond contract will attract penalty @ 1% per week with a maximum of 5% (beyond mutually agreed Installation & Commissioning schedule). Once the maximum is reached, BEDF may consider termination of the Contract. In case the supplier/agent defaults in the supply of goods as per the order placed by the BEDF, fails to deliver the goods within the stipulated time as indicated in the supply orders or even within the extended delivery date, the supply order lying with the supplier/agent should stand automatically cancelled and BEDF shall be at liberty to get the goods supplied from other available sources at the risk and cost of the defaulting supplier/agent. The additional expenditure so incurred for getting the goods shall be borne by the defaulting supplier/agent in addition to forfeiture of Earnest Money Deposit and if he fails to compensate the entire loss and if the Earnest Money Deposit are not sufficient, action will be taken to realize the loss.
- t) **Performance Bank Guarantee:** - The vendor should furnish a performance bank guarantee from a nationalized bank in India. The Bank guarantee should cover the warranty period plus three months from the date of installation of the equipment. The value of the Bank guarantee is 10% of the order / contract value. This PBG must be submitted prior to opening of the Letter of Credit.
- u) **Responsibility:**-The responsibility lies with the successful bidder, if any damage or loss to the property of the Institute occurs while undertaking the contract.
- v) **Warranty, Defects & Liability Period:-** (Warranty) 5 years comprehensive warranty from the date of completion of installation and delivery at BEDF, Modipuram, demonstration as certified by BEDF. The supplier should rectify free of cost any defect that may develop in the system during the warranty period. The warranty period shall automatically stand extended by the time taken to rectify the defects. The Firm should give a warranty certificate as per the format attached in the bid Document.

- w) **User List:-** A signed list of quoted equipment supplied by the bidder to the Other labs, R & D Institutions like CSIR/ ICAR/ ICMR/DAE/ DRDO/ DST/DBT/other Govt. or autonomous research Labs in India Undertakings, reputed private concerns specially working in the field of food industry, should be furnished, indicating capacity, model, type of equipment address of the parties.
- x) The acceptance of the bid will rest with the BEDF, which does not bind itself to accept the lowest bid and reserves the right to reject, or partially accept any or all the bids received, without assigning any reason. The deliverables corresponding to the price would be the main criteria in selection of an equipment and acceptance of the bid in respect of the same. The bids are liable to be rejected, if any of the conditions are not complied with.
- y) **Payment terms:** - No advance payment shall be made. 90% payment will be released within 30 days after successful installation of the equipment at BEDF, Modipuram and 10% on submission of a performance Bank Guarantee valid till the expiry of the comprehensive warranty period and additional three months thereafter.

**DIRECTOR,
BEDF, NEW DELH**

**“Procurement of Laboratory Equipment –
GENETIC ANALYZER- 24 CAPILLARY
TECHNICAL BID**

TenderNo: _____

01	Name of the Firm		PageNo.*
02	Firm Registration Number		
03	PAN No.		
04	Goods & Service Tax (GST) No.		
05	Manufacturer or Dealer/Distributor		
06	Valid Authorization Letter	1.... 2.... 3.... 4.... 5-----	
07	Make/brand of equipment quoted in the tender. List out name of each brand/company.	1.... 2.... 3.... 4....	
8	3 year working experience (Certificate/Documentary evidence of Government Organization/Public or Private Company/recognized academic Institution and University)		
9	No. of Items quoted out of items required in bid		
10	Equipment Technical Specification Sheet		
11	Duly attested self-declaration on stamp paper of Rs. 100/-		
12	EMD Demand Draft No.....Amount..... Date.....Name of Bank.....		

- 1- Only equipments of the successful firms in the serial numbers 01-12 of the technical bid will be inspected.
- 2- Required information must be filled in each column of the Equipment Technical Specification Sheet for the equipment applied for.

Signature.....

Name of Firm.....

Address in Full.....

Tel.No.(O)(Res).....

Format for Declaration

on stamp paper of Rs. 100/-

Had read tender papers and its prices before uploading them and had read the terms and conditions and understood them to best of my knowledge and belief.

- a. Free delivery and proper installation of the equipments at the site.
- b. All logistics and technical support for initial five years from the date of installation.
- c. Onsite training of faculty and staff.
- d. Not blacklisted by any organization/institution.
- e. Warranty of 05 Years/as specified in specifications of the instrument.
- f. Not having any legal dispute/issue pending with BEDF, New Delhi.

I/We declare that point **a to f** as above are true to the best of my knowledge and I abide by the same.

Date:

Signature:

Name of Bidder:

Address:

Annexure A

TECHNICAL SPECIFICATIONS OF GENETIC ANALYZER- 24 CAPILLARY

S. No.	DESCRIPTION
	Latest high-end, Bench-top GENETIC ANALYZER- 24 CAPILLARY is required to support various applications like Fragment analysis & Genomic Sequencing, de novo/re-sequencing, Gene Expression, Targeted Sequencing (Variant Validation) in a range of samples.
A. SYSTEM	
1.	Instrument should be fully automated, 24 capillary, fluorescence-based genetic analysis system to process multiple samples in single run
2.	System should be capable of supporting 4 plates; 96 or 384 well plates; 8-strip tube(compatible)
3.	System should have cooled CCD detection technology and a spectrograph for colour separation
4.	The system must be able to detect and analyse multiple fluorescent dyes simultaneously
5.	System should be enabled with one-button start up, auto calibration, and on board learning centre
6.	System should facilitate continuous plate loading and sample reprioritization feature with walk away operations for 4, 96 OR 384 well plates
7.	System to utilize a single line 505 nm Solid-State long-life laser utilizing a standard power supply and requires no heat removal ducting.
8.	System should be enabled with Radio-Frequency identification technology to track key consumables data.
9.	System should be capable of performing fragment analysis and sequencing with one polymer, one array for sequencing and Fragment analysis.
10.	System should be equipped with latest model of fully compatible branded computer system along with compatible antivirus with original licensed CD and with a Coloured Heavy duty duplex laser jet printer.
11.	The vendor supplying the instrument should have own application support laboratory in India for local & efficient after sales service-support.
B. SOFTWARE/ COMPUTER/ PRINTER	
1.	Software for secondary data analysis should come from original equipment manufacturer.
2.	System software allow real-time data quality evaluation providing immediate access to base-called or size called data to make decision about the quality of data as it is generated.
3.	Sequence analysis software should have enhanced base calling feature to obtain improved sequencing output with reduced manual review time.
4.	Sequence analysis Software of the system should enable us to base call, trim, display, edit and print electropherograms generated by Genetic Analyzer.
5.	Sequencer Software should provide reference-based analysis of sequencing reactions for mutation detection and analysis, SNP discovery and validation, sequence confirmation.
6.	Gene mapping software should be a flexible genotyping software that enables DNA sizing and quality allele calls. This software should specialize in fragment analysis and sequencing applications like multi-application functionality including Amplified

	Fragment Length Polymorphism (AFLP), Loss of Heterozygosity (LOH), microsatellite, SNP genotyping analysis.
7.	Variant Reporter Software should be reference based and non-reference-based analysis of sequencing reactions for mutation detection and analysis, SNP discovery and validation, and sequence confirmation.
8.	Must include Licenced software for Gene mapper, sequence analyser and variant calling.
G.	Essential Consumables
	System should be provided with all the essential consumables required for running at least 3000 samples.
I.	Warranty.
1	Comprehensive warranty of the whole system for 5 Years with twice Preventive Maintenance every year.
2	During the warranty period, the supplier shall provide the original version of any updates to the system software/new software launched at no extra cost.
K	Calibration
1.	The company should bring the calibration kit and perform the annual calibration of the equipment during the warranty period.
L	On-site training
1.	On site and or at bidders lab for 4 - 5 persons and training certificates should be provided by the company.
M	Installation List
1.	At least 3-4 nos. of Installation Across India of the Quoted Model.

Annexure B (Price Schedule)

**Cost of the Equipment, parts and Accessories and Other Details Offered
Separate Price Schedule to be attached for each model offered by the bidder
for this equipment**

1	2	3	4	5	6	7
S No	Description of Goods	Country of Origin	Delivery Schedule	Quantity and physical unit	Unit price on CIF basis	Total Price per line item (Col. 5x6)
1						
2						
3						
4						
Total Price						

Signature of Bidder

Annexure D

After Sales Service Support Details

S. No.	Local Address, telephone numbers, fax numbers and email address of the Company/agent responsible to provide after sales support	Number of engineers / service personnel who are stationed at the local address	Number of application specialists who are stationed at the local address	Any special facility available for the after sale support

Signature of Bidder

Annexure E

List of Users for a period of 3 years preceding this bid (For similar equipment, preferable similar model)

S. No.	Order for similar equipment placed by (full address of purchaser with contact person, telephone number)	Description of model	Quantity	Date of completion of delivery as per contract and Date of installation / commissioning as per contract	Reasons, for delay in delivery, installation and commissioning; if any

Signature of Bidder

Annexure F

WARRANTY CERTIFICATE

We warrant that everything to be supplied by us hereunder shall be brand new, free from all defects and faults in materials, workmanship and manufacture and shall be of the highest grade and quality and consistent with the established and generally accepted standards for material of the type ordered shall be in full conformity with the specification, drawing, or samples, and operate properly. We shall be fully responsible for its efficient operation. This Warranty shall survive inspection of any payment or and acceptance of the goods but shall expire after five years from the installation and commissioning except in respect of complaints of which the contractor has been notified prior to completion of 5years from the installation and commissioning).

The obligations under the Warranty expressed above shall include all costs relating to labor, spares, maintenance (preventive and unscheduled) and transport charges from site to the manufacturers work and back and free repair/adjustment or replacement at site or any parts of the equipment which under normal and proper use and maintenance proves defective in design, material or workmanship or fails to conform to the specifications previously given by the BEDF to the contractor.

Signature of the Bidder

Annexure G

Annexure G

Check List to be furnished by the Bidder

1	Whether the l Bid has been signed in every page – Yes / No.	
2	Whether the printed catalogues and specification sheet, application notes, users' list has been attached in bid- Yes / No.	
3	Whether valid documentary proof of Sales Tax/VAT, Service Tax registration number and the details of income tax registration (PAN).Yes/No	
4	If Quotation is from Indian agent / Dealer – whether letter of Authorization of Foreign principal is enclosed in the l bid – Yes / No.	
5	EMD – Whether the required EMD is Enclosed along with the bid – Yes / No.	
6	Whether Technical compliance Statement in the format given in Annexure A is enclosed in the Bid– Yes / No.	
7	Whether the Deviation Statement in the format given in Annexure C is enclosed in the Bid – Yes / No.	
8	Whether Details of after sales support is given as per format in Annexure D and is enclosed in the Bid– Yes / No.	
9	Whether the List of Users is given as per Annexure E and is enclosed in the Bid– Yes / No.	
10	Whether the warranty certificate is enclosed as per Annexure F and is enclosed in the Bid – Yes / No.	
11	Whether the Pre-installation requirements is given in the bid – Yes / No.	
12	Whether the Price schedule is as per the format given in Annexure C – Yes / No.	

Signature of Bidder

Mandate form for e-Payment

1	Name of the Firm, Company/Institute/Person	
2	Address	
3	EmailID	
4	Contact Number	
5	PAN Number	
6	GST Number	
7	Account Number	
8	Account Type	Saving/Current
9	IFSC Code (11Digit)	
10	Name of the Bank	
11	Branch Address and City	
12	Branch Code	

DECLARATION

I hereby declare that the particulars given above are correct and complete. If any transaction delayed and not effected for reasons of incomplete or in correct information I shall not hold Director, Basmati Export Development Foundation responsible. I also undertake to advice any change in the particulars of my account to facilitate updating of records for purpose of credit of amount through NEFT/RTGS transfer.

Place.....

Date.....

Signature of the Firm/Company/Institute/Person