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**(Part-I, Section-1)
Government of India
Ministry of Commerce & Industry
Department of Commerce
Directorate General of Foreign Trade
Udyog Bhawan, New Delhi -110 011**

**Public Notice No. 84 (RE-2013)/2009-2014
New Delhi, dated the 10th February, 2015**

Subject: New format for e-IEC- introduction of Appendix 18B -1 (Format of e-IEC) in Handbook of Procedure Vol. I (Appendices and Aayat Niryat Forms), 2009-2014.

In exercise of powers conferred under paragraph 2.4 of the Foreign Trade Policy (2009-2014), the Director General of Foreign Trade hereby introduces a new format for issuance of e-IEC as Appendix 18B-1 in the Handbook of Procedure Vol. I (Appendices and Aayat Niryat Forms), 2009-2014 and further notifies that:

- i) The existing format, Appendix 18B, will continue to be in force for IEC numbers being issued in physical form, based on manual applications.
- ii) New IEC numbers, based on online applications, will however be issued in electronic form as per the new format for e-IEC (Appendix 18B-1) as attached.

The concerned Regional Authorities (RA) of DGFT, after receipt of online applications complete in all respects, would process the documents/details as in the IEC application and communicate the decision regarding grant or refusal of IEC, through system generated sms on the registered mobile number of the applicant. Simultaneously, the system will also generate and send the e-IEC to the applicant through email; or as the case may be generate a rejection letter, conveying the grounds for rejection through email.

2. Effect of Public Notice:

A new format for issue of IEC numbers in electronic form i.e. e-IEC, based on online applications, is being introduced as Appendix 18B-1. Further, it is notified that decision regarding grant or refusal of IEC will be conveyed to the applicant through sms and system generated letter, on the registered email address of the applicant.

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[F.No.01/93/180/20/AM-13/ PC-2(B)]

FORMAT OF ELECTRONIC IMPORTER - EXPORTER CODE (e-IEC)

GOVERNMENT OF INDIA
MINISTRY OF COMMERCE & INDUSTRY
OFFICE OF _____ DIRECTOR GENERAL OF FOREIGN TRADE

(Full Address)

CERTIFICATE OF ELECTRONIC IMPORTER - EXPORTER CODE (e-IEC)

[This is a computer generated certificate. The authenticity of this certificate may be verified by clicking on the link "View your IEC" on the DGFT's website (<http://dgft.gov.in>) and filling in the e-IEC number and minimum three letters of the name of the e-IEC holder.]

1. Name
2. Address
3. Name and Designation of the signatory applicant whose photograph has been uploaded
4. Address of the Branch/Div./Unit, if any:
5. IEC number:
6. Date of issue:
7. PAN:



digital photograph

Place:

Date:

Name and Designation of the Issuing Authority

Note: In case of any change in the name/address or constitution of e-IEC holder as per para 9.1 of Handbook, the e-IEC holder shall cease to be eligible to import or export against the IEC number after expiry of 90 days from the date of such change unless in the meantime, the consequential changes are effected in the e-IEC by the concerned licensing authority.