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Government of India  
Ministry of Commerce and Industry  
Department of Commerce  
Directorate General of Foreign Trade  
Public Notice No. 5 (RE-2013)/2009-2014  
New Delhi, Dated the 18<sup>th</sup> April, 2013

**Subject: Enabling employees to work from a place outside the EOU/EHTP/STP/BTP.**

In exercise of powers conferred under Paragraph 2.4 of the Foreign Trade Policy, 2009-14, as amended from time to time, Director General of Foreign Trade hereby makes following amendments by inserting a new Para i.e. Para 6.7.5 in the Handbook of Procedures Vol. I, after the existing Para 6.7.4 as below:

**“6.7.5 Person(s)/employee(s) authorized by a unit of (i) IT related EOU or (ii) STP or (iii) EHTP or (iv) BTP may work from a place outside the said unit, subject to the following conditions:**

**(a) There must be an Authorisation from the unit specifying the duration of such authorization.**

**(b) Responsibility for carrying out the work and supervision, if any, be that of the unit, which will be liable for any misuse.**

**(c) Export of the resultant products/ services would take place only from the premises of the unit.”**

2. **Effect of this Public Notice:** Authorized person(s)/employee(s) of the IT related EOU; STP; EHTP; BTP are being permitted to work from home and/or a place outside the unit.

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