

NOTICE INVITING TENDER

The Basmati Export Development Foundation (BEDF), Society registered under Societies Registration Act 1861 has been founded by Agricultural & Processed Food Products Export Development Authority (APEDA), Ministry of Commerce; Government of India, invites tender for purchase and installation of new AC units for use in BEDF, SVPUAT Campus, Modipuram, Meerut. The format for bid may be downloaded from the website: www.apeda.gov.in.

The proper filled bids on prescribed format in sealed envelope super scribed **“Bid for Purchase and Installation of New AC Units”**, may be submitted on or before 05.11.2026, 5.00PM.

Director

Basmati Export Development Foundation

(APEDA, Ministry of Commerce, Govt. of India)

Lab-cum-office complex, SVPUAT old Campus

Near Modipuram metro station, Modipuram Meerut-250110 (UP)

BID APPLICATION FORM

a)	Name of Company/ Firm/Person	
b)	Address of Bidder	
c)	Email Id	
d)	Phone/ Mobile No	
e)	PAN No	
f)	GST No	
g)	Registration number	

Note: -

- a) Bidders are advised to submit their bids well in advance to avoid any unforeseen difficulties during submission.
- b) Conditional bids are not allowed and will be rejected summarily.
- c) Bids received after the submission deadline will not be considered or opened under any circumstances. Bids received by email will also not be considered.
- d) No modification or substitution of a submitted bid shall be allowed. A bidder may withdraw an application after submission, provided written notice of withdrawal is received by BEDF before the submission deadline. A bidder wishing to resubmit an application must submit a fresh application, following all applicable conditions, by the stipulated date.

Signature of bidder

Seal of bidder

ANNEXURE - A
Terms and Conditions

1. Bids are invited from eligible and reputed suppliers for the procurement and installation of 1.5 Ton & 2 Ton Split AC unit of reputed brands such as LG, Hitachi, Voltas and Blue Star, with Installation include.
2. The bid shall also include the buy-back cost of the existing AC units presently installed at BEDF, as per the details below:

Sr. No	Nomenclature & Capacity of AC	Make/Company	Quantity	Year of Purchase Quantity
1.	1.5 Ton Split AC	LG	1	2006
2.	1.5 Ton Split AC	Hitachi	1	2006
3.	2 Ton Split AC	LG	1	2006
4.	1.5 Ton Split AC	LG	1	2005
5.	1.5 Ton Split AC	LG	1	2005
6.	1.5 Ton Split AC	LG	1	2006
7.	1.5 Ton Split AC	LG	1	2012

3. As the above units are already installed, bidders quote buy-back pricing for the existing units.

Sr. No	Description	Make/Company	Requirement/ Quantity
1.	1.5 Ton Split AC (Anti Corrosion Coil), 3 Star	LG/Blue Star/Carrier/Voltas/Hitachi (with outdoor stand)	06
2.	2 Ton Split AC (Anti Corrosion Coil), 3 Star	LG/Blue Star/Carrier/Voltas/Hitachi (with outdoor stand)	01

4. One year of free service is required beyond the warranty period.
5. No charges will be paid to delivering and installation the ACs.
6. The rate of each item should be quoted in INR only, inclusive of all applicable taxes.

Signature of bidder

Seal of bidder

7. Every page of the bid document must be signed and stamped by the bidder.
8. Escalation of rates will not be allowed after submission of quotation.
9. The supplier must hold a valid GST registration. A scanned copy of the GST registration certificate must be submitted along with quotation.
10. Payment against the bill/invoice shall be released only after supply and installation of ACs. No interest will be payable on the delayed payment. Payment will be made directly to the supplier's bank through RTGS, after deduction of TDS, if any. No request for any other mode of payment will be entertained.
11. Rates charged by the supplier must not exceed the prevailing rates charged by them to others customers for similar item(s). Any violation will be viewed seriously by the BEDF and, besides deductions from bill may result in cancellation of contract and bar on future dealings by the BEDF.
12. The contract will normally be awarded to the lowest evaluated bidder (for the majority of the items in case of multitude items tender) whose bid is responsive and conditions set out in this tender document. BEDF reserves the right to reject any bid or to award the contract for different items to one or more firms to ensure uninterrupted supply.

BEDF reserves the right to

- 1) Extend the deadline for submission of applications/bid documents at its discretion.
- 2) BEDF reserves the right to withdraw this tender, or to accept or reject any or all the bids, at any time prior to award of the contract/order, without assigning any reasons and without incurring of any liability. BEDF also reserves the right to negotiate prices with the selected agency to reduce prices or add further facilities.
- 3) Terminate the contract, in part or in full, at any time, without assigning any reason, after 15 days' notice. The supplier shall not be entitled to claim any compensation for such termination.
- 4) Suspend the project, or cancel the contract with the selected party in part or in the whole, at any time if BEDF considers it necessary or expedient in the public interest. The decision of BEDF shall be final and binding and BEDF shall not be responsible for any damage or loss caused or arising from such action.
- 5) Interpret any clause of this document, the decision of BEDF shall be final and binding on the bidder.

Dispute Settlement

1. All matters of dispute arising out of this contract shall be governed by Indian law and shall be subject to the jurisdiction of the courts in New Delhi only.
2. In the event of any dispute, both the parties shall make all efforts to resolve it through conciliation.
3. If any doubt, question, dispute or difference arising under the agreement remains unsolved (except matters, for which a decision is specifically provided under this agreement) it shall be referred to sole arbitration appointed by the Chairman, APEDA in accordance with the Arbitration and Conciliation Act, 1996 and the decision given shall be binding on the parties.
4. The provisions of *INDIAN ARBITRATION & CONCILIATION ACT, 1996* (as amended from time to time) shall apply on both the parties. The venue of the arbitration proceeding shall be the office of APEDA, Delhi or such other place as the Chairman, APEDA may decide. The assessment of costs and incidental expenses of the arbitration proceedings shall be at the discretion of the Chairman, APEDA.
5. The fee payable to the Arbitrator shall be shared equally by both the parties. The language used in the arbitral proceedings shall be English.

CHECKLIST

The firms are required to upload the following documents to fulfill the technical evaluation criteria:

1. Copy of GST registration certificate
2. Copy of PAN
3. Copy of authorization from manufacturer.
4. Every page of the bid document signed and stamped by the bidder.
5. Duly filled forwarding letter (On Letter Head of the firm/ bidder) as per **Annexure-B** and financial quotation as per **(Annexure C)**.

Signature of bidder

Seal of bidder

ANNEXURE - B

(On letter Head of the firm/ bidder)

To

The Director

Basmati Export Development Foundation,

Lab-cum-office complex, SVPUAT old Campus,

Near Modipuram metro station, Modipuram Meerut-250110 (UP)

Sir,

1. I/we intend to submit this bid and hereby agree to accept all the terms and conditions stipulated in Notice inviting Quotation bearing Ref. No. F. No. BEDF/2022-23-000051/054 dated 16.10.2026 published by BEDF/ APEDA.
2. I/we declare that my/our firm is an authorized dealer/supplier of the manufacturer whose rates have been quoted by my firm and my/our firm has not been debarred to supply the quoted items by any Govt./Semi-Govt./PSUs/Autonomous Bodies during the last three years. The rate offered by me/us is on destination basis i.e. delivered to BEDF, SVPUAT old Campus, Near Modipuram metro station, Modipuram Meerut-250110 (UP).
3. I/we confirm that documents submitted are genuine/ authentic and no material information has been concealed and that I/we are not debarred by any Government organization/autonomous bodies/PSUs and am/are competent to contract. I/we understand that the contract is liable to be cancelled, if it is found to have been obtained through fraudulent means/concealment of information.

(Signature of Authorized Signatory)

Name of Bidder:

Correspondence Address:

Contact Details:

Signature of bidder

Seal of bidder

ANNEXURE - C

Financial Quotations for Purchase and Installation of New AC Units

S. No	Nomenclature	Make/ Company	Quantity per AC	GST (Rs)	Total Amount per Unit including GST	Grand Total
1	6 nos. of 1.5 Ton Split AC	LG/BlueStar/Carrier/Voltas/Hitachi (with outdoor stand)	01			
2	1 no. 2 Ton Split AC	LG/BlueStar/Carrier/Voltas/Hitachi (with outdoor stand)	01			
Grand Total						

(Signature & Stamp of Authorized Signatory)

Signature of bidder

Seal of bidder