

**AGRICULTURAL AND PROCESSED FOOD
PRODUCTS EXPORT DEVELOPMENT AUTHORITY
(APEDA)**

(Ministry of Commerce & Industries, Govt. of India)

3rd Floor, NCUI Building,
3 Siri Institutional Area,
August Kranti Marg,
New Delhi 110 016

REQUEST FOR PROPOSAL

FOR

**OPERATION, MAINTENANCE AND MANAGEMENT OF
APEDA INTEGRATED PACK HOUSE - CHUNAR**

AT

**SARDAR VALLABH BHAI PATEL NIRYAT SUVIDHA KENDRA
CHUNAR, MIRZAPUR
UTTAR PRADESH**

NOTICE OF DISCLAIMER

The information contained in this Request For Proposal ("RFP") or subsequently provided to Bidder whether verbally or in documentary form by or on behalf of Agricultural And Processed Food Products Export Development Authority (APEDA) or any of its employees or officers or officers (referred to as "APEDA Representatives"), is provided on the terms and conditions set out in this RFP document and all other terms and conditions subject to which such information is provided.

No part of this RFP and no part of any subsequent correspondence by APEDA or Representatives shall be taken as providing legal, financial or other advice as if establishing a contract or contractual obligation. Contractual responsibilities would arise only when definitive agreements have been approved and executed by the appropriate parties having the authority to enter and approve such agreements.

This RFP document has been prepared solely to assist prospective Bidders in making their decision whether to submit a bid. APEDA does not purport this information to be all inclusive or that it contains all the information that a prospective Bidder may need to consider submitting a bid. The data and any other information, wherever provided in this RFP, is only indicative and neither APEDA nor its Representatives, will make or will be deemed to have made any current or future representation, promise, or warranty, express or implied as to the accuracy, reliability, or completeness of the information contained herein or in any document or information, whether written or oral, made available to a Bidder, whether or not the aforesaid parties know or should have known of any errors or omissions, or were responsible for its inclusion or omission from this RFP.

Neither APEDA nor its Representatives make any claim or give any assurance as to the accuracy or completeness of the information provided in this RFP Document. Interested parties are advised to carry out their own investigations and analysis of any information contained or referred to herein or made available at any stage in the bidding process in relation to the Project. Bidders have to undertake their own studies and provide their bids.

This RFP Document is provided for information purposes only and upon the express understanding that such parties will use it only for the purpose set forth above. It does not purport to be all-inclusive or contain all the information about the Project in relation to which it is being issued.

The information and statements made in this RFP Document have been made in good faith. Interested parties should rely on their own judgments in participating in the said Project. Any liability is expressly disclaimed, even if any loss or damage is caused by any act or omission on the part of the aforesaid, whether negligent or otherwise.

This RFP Document has not been filed, registered or approved in any jurisdiction. Recipients of this document should inform themselves of and observe any applicable legal requirements.

APEDA makes no representation or warranty and shall incur no liability under any law, statute, rules, or regulations as to the accuracy, reliability, or completeness of the RFP Document.

APEDA reserves the right to reject all or any of the bids submitted in response to this RFP at any stage without assigning any reasons whatsoever.

All Bidders are responsible for all costs incurred by them when evaluating and responding to this Document and any negotiation costs incurred by the recipient thereafter APEDA may, in its sole discretion, proceed in the matter it deems appropriate, which may include deviation from the expected evaluation process, waiver of any document and the request for additional information. Unsuccessful Bidders will have no claim whatsoever against APEDA or its employees, officers. APEDA reserves the right to modify, suspend, change, or supplement this RFP at any stage. Any change to the RFP will be notified to all Bidders to whom the RFP is issued.

Mere submission of a Bid does not ensure selection of the Bidder as the successful Bidder or Operator.

Date: 30.03.2026

BID SUBMISSION

Bids should be submitted in two parts, Technical and Financial, in separate sealed covers super scribed as 'Bid for Operation, Maintenance and Management of APEDA Integrated Pack House, Chunar, Mirzapur at Sardar Vallabh Bhai Patel Niryat Suvidha Kendra, Chunar, Mirzapur, Uttar Pradesh.

The bids are to be submitted by **5.00 p.m. on 20.04.2026** to:

The Secretary,
Agricultural & Processed Food Products Export Development Authority
(APEDA),
Ministry of Commerce, Govt. of India,
3rd Floor, NCUI Building,
3 Siri Institutional Area,
August Kranti Marg,
New Delhi 110 016.

A pre bid conference shall be held on 09.04.2026 at 4.00 p.m. Interested bidders may attend the meeting virtually. The link to join the meeting will be shared in due course.

DESCRIPTIONS, INSTRUCTIONS & GENERAL TERMS & CONDITIONS TO TENDERERS

1.1 Background

The Agricultural and Processed Food Products Export Development Authority (APEDA) under the Department of Commerce, Ministry of Commerce and Industry, Government of India is the premier Organization for export promotion of Agri and Processed Food Products.

APEDA has developed an Integrated Pack House at Sardar Vallabh Bhai Patel Niryat Suvidha Kendra, Chunar, Mirzapur, Uttar Pradesh, which includes Vapour Heat Treatment (VHT) Facility, Cold Storage and Quarantine Area, over an area of 1159 square meters, located at Chunar, Mirzapur (Uttar Pradesh).

The facility comprises pack house infrastructure along with allied processing, treatment, storage and support facilities, aimed at strengthening post-harvest management and export-oriented handling of horticultural produce.

S. No.	Description	Qty	Make	Year of Installation
1.	Water Circulation Pump	01+01	Lubi-India	2025
2.	Temperature Sensor (RTD PT-100)	25	Thermosensor-HGN India	2025
3.	Digital Temperature Controller	04	Phoenix Contract Gmbh	2025
4.	Temperature Recorder	01	Chino-Japan	2025
5.	Sensors & Monitoring System	01	Phoenix Contract Gmbh	2025
6.	Pre-Cooling Chamber	02	ANCRYO - India	2025
7.	Cold Storage Room	02	ANCRYO - India	2025
8.	Grading & Sorting Line/Table	01	ANCRYO - India	2025
9.	Washing Line	01	ANCRYO - India	2025
10.	Packing Table	05	ANCRYO - India	2025
11.	Ripening Chamber	02	ANCRYO - India	2025
12.	Electrical Control Panel	03	ANCRYO - India	2025
13.	Backup Power Arrangement (DH Set/Electrical Backup)	01	Cummins India	2025
14.	Mango De-sapping Table	04	ANCRYO- India	2025
15.	Vapour Heat Treatment (VHT)	01	ANCRYO- India	2025

It has been designed for sorting, grading, cooling, & ripening etc. for Fresh Fruits and Vegetables /horticulture produces. This Pack House including machinery etc. -will be rented out on "as is where is basis".

For further details Bidder may refer to the enclosed Annexure-1, Annexure-2, and Annexure-3.

GENERAL INFORMATION AND PRE-CONDITIONS OF THE ABOVE APEDA INTEGRATED PACK HOUSE

- 1.2.1 APEDA Integrated Pack House is located at Chunar, Mirzapur, Uttar Pradesh. The project is on national highway 35 and is approximately 50 km from Babatpur Airport, Varanasi.
- 1.2.2 The details of machinery installed at APEDA Integrated Pack House, Chunar, Mirzapur are provided in Annexure-1, Annexure-2, and Annexure-3.
- 1.2.3 The successful bidder should cooperate with APEDA for any License /document/NOC etc., if applicable from the respective Central/State Government agencies before operating Pack House and ensure timely completion of all the guidelines etc. for export of fresh fruits and vegetables.
- 1.2.4 The successful bidder shall be given with the possession of the APEDA Integrated Pack House on, “as is where is basis”, for carrying out all the Integrated Pack House activities.
- 1.2.5 The asset is provided to the successful bidder for operation and not **as a business entity, so** APEDA Integrated Pack House, or its name should not be utilized by successful bidder for any business promotion, except address of the premises.
- 1.2.6 The successful bidder must comply with all laws relating to obtaining of licenses running the APEDA Integrated Pack House and for manpower deployed by it at its own cost and expenses.

1.3 Overview of the Bid

Agricultural And Processed Food Products Export Development Authority (APEDA) is issuing this request for proposal document (“RFP”) for inviting bids from the interested bidders for undertaking the operation, maintenance and management of the above ‘Pack House’ on rent basis initially for period of **three (03) years subject to review of performance and recommendations of a committee duly constituted by APEDA on year to year basis. Further, the tenure may be** extended for a period of two years after successful completion of initial period of Three years with enhancement of Annual rent @05% per year after the first year of agreement.

- 1.3.1 The bidder can be a firm registered under the Indian Partnership Act, or a Company registered under the Companies Act or a Cooperative Society, Government body, etc.
- 1.3.2 An agreement is to be executed by the Successful Bidder with APEDA in respect of APEDA Integrated Pack House.
- 1.3.3 Interested bidders shall pay a non-refundable RFP/bid processing Fee of Rs. 15,000/- (Rupees Fifteen Thousand only) plus applicable GST @ 18% amounting to Rs. 2,700/-, aggregating to Rs. 17,700/- (Rupees Seventeen Thousand Seven Hundred only) in the form of a Demand Draft drawn in favour of “APEDA payable at New Delhi.
- 1.3.4 Any bid submitted without the said Fee shall be treated as non-responsive and shall be rejected without evaluation.
- 1.3.5 All mandatory and desired documents should also be submitted in original at the time of opening of the Bid.
- 1.3.6 The bids shall be made in the form and manner prescribed in this RFP and submitted to APEDA at its address given below:

The Secretary,
Agricultural & Processed Food Products
Export Development Authority (APEDA),
Ministry of Commerce, Govt. of India,
3rd Floor, NCUI Building,
3 Siri Institutional Area,

August Kranti Marg,
New Delhi 110 016.

- 1.3.7 The bids must be submitted **on or before 5:00 p.m. on 20.04.2026** at the address indicated above.
- 1.3.8 The bid shall be accompanied by an interest-free Earnest Money Deposit (EMD) of Rs.5,00,000/- (Rupees Five Lakh only) issued by a nationalized bank, in the form of Demand Draft / Pay Order / Fixed Deposit Receipt (FDR) / Bank Guarantee, drawn in favour of APEDA payable at New Delhi.
- 1.3.9 All financial instruments, including the Earnest Money Deposit (EMD) and Bid / RFP Fee, shall be deposited with APEDA at the time of submission of the Bid, in the manner prescribed in this RFP.
- 1.3.10 Interested applicants/bidders may obtain further information or clarification from:
Secretary, APEDA at the above address or at email: **secretary@apeda.gov.in**
- 1.3.11 The bids shall be filled and submitted only in English/Hindi language.
- 1.3.12 APEDA shall not be responsible for any costs or expenses incurred by the bidders in connection with the preparation, submission, and delivery of bids, including costs and expenses related to visits to the site.
- 1.3.13 Any queries or requests for clarification with respect to the Pack House and/or the RFP documents intended to be raised by the Bidder(s) should be submitted in writing to Agricultural and Processed Food Products Export Development Authority (APEDA) on or before pre-bid meeting.
- 1.3.14 Only those bids which have been submitted in compliance with the terms and conditions of this RFP shall be eligible for consideration.
- 1.3.15 APEDA reserves the right, at its sole discretion, to cancel, terminate, amend, modify, or change this procurement/bidding process and/or any of the requirements stated in this RFP at any stage, without assigning any reason, without prior notice, and without incurring any liability whatsoever.

1.4 BID SUMMARY

1.4.1 APEDA Pack Infrastructure Facilities

1. Operation, Maintenance and Management of APEDA Integrated Pack House, Chunar, having a processing capacity of 2.0 MT per hour, on rental basis for an initial period of three years on year-to-year basis (on the basis of satisfactory performance), which may be further extended for an additional period of two years subject to satisfactory performance. The annual rent shall be enhanced at the rate of Five percent (05%) per annum, applicable from the second year of the agreement.
2. The pack house infrastructure and facilities shall be made available to the successful bidder strictly on an "as is where is" basis.
3. The rental fee of the Pack House shall not be less than Rs.50,000/- (Rupees Fifty thousand only) per month, exclusively of all applicable taxes.
4. The rental fee shall be chargeable from the 4th month from the date of agreement.

1.4.2 Scope of work:

APEDA Pack House is primarily meant for handling of fresh fruits and vegetables for export with a processing capacity of 2.0 MT/Hour covering activities such as processing, Vapour Heat Treatment (VHT), sorting, grading, packaging, cooling, ripening, storing and all other related works for exports and value-addition of fruits & vegetables. The objective of the pack house is to encourage exporters of horticultural produce to meet the international standards in terms of quality of produce with quarantine safety for value chain of produce for exports.

1. The Successful Bidder shall be handed over possession of the APEDA Integrated Pack House having a processing capacity of 2.0 MT per hour. The successful bidder shall have to arrange the technical and

other required professionals for the operation & maintenance of APEDA Integrated Pack House.

2. The successful bidder may, with prior written approval of APEDA, create additional civil, mechanical, and electrical infrastructure (excluding machinery) within the APEDA Integrated Pack House premises, as per its operational requirements, entirely at its own cost and expense during the agreement period. Upon expiry or termination of the agreement, all such infrastructure created by the successful bidder shall automatically vest in and become the property of APEDA, without any claim or compensation.
3. The Successful Bidder shall comply with all applicable laws, rules, and regulations relating to the operation of the APEDA Integrated Pack House, including but not limited to deployment of manpower, during the entire period of the agreement.
4. Any additional machinery required for activities such as sorting, cleaning, grading, packaging, ripening, cooling, etc., at the APEDA Integrated Pack House may be installed by the Successful Bidder only with the prior written approval of APEDA. Such machinery should be installed at the bidder's own cost and risk and should be uninstalled and removed by the bidder upon completion or termination of the agreement, without causing any damage to the Pack House premises.
5. The Successful Bidder shall develop and maintain a website along with mobile app for availing services of the APEDA Integrated Pack House for fruits and vegetables. Allocation and utilization of Pack House facilities shall be strictly on a "First Come, First Served" basis, in accordance with the slot booking made through the portal.
6. The Successful Bidder shall clearly display all applicable utility charges on the online portal and shall also prominently display the same at the APEDA Integrated Pack House premises for the information of users.
7. Pack house user charges shall be fixed in consultation with APEDA after taking into consideration all relevant factors.
8. The Successful Bidder shall strictly abide by and comply with all the terms and conditions of the agreement executed with APEDA.
9. The Successful Bidder shall strictly comply with all applicable guidelines, Standard Operating Procedures (SOPs), certifications, and approvals issued by the authorities of the countries as well as by the authorities responsible for export of fruits and vegetables in India, including Directorate of Plant Protection, Quarantine & Storage (DPPQS) etc., as well as APEDA and any other Government agency(ies). This shall include strict adherence to the SOPs for Export Inspection and Phytosanitary Certification of Fruits and Vegetables to the European Union, as issued and approved by the DPPQS, Govt. of India and APEDA.
10. The successful bidder should renew statutory consent from APEDA and Plant Quarantine Department and other global agencies such as **USDA/EU/APQD/NPQD/KFDA/JPQD**, etc., when it's **required or mandatory to export agriculture produce**.
11. The Successful Bidder shall strictly comply with all applicable guidelines, certifications, and approvals issued by APEDA in relation to the export of fruits and vegetables from the APEDA Integrated Pack House, Chunar, Mirzapur, UP.
12. The Successful Bidder shall deploy the minimum required manpower, including but not limited to a Pack House Manager, Electricians, Machine Operators, and Cleaning Staff, Security personnels etc. as well as any additional personnel as prescribed under the applicable guidelines and norms of APEDA and the Directorate of Plant Protection, Quarantine & Storage (DPPQS), Government of India, for the effective operation and maintenance of the APEDA Pack House. The bidder shall also comply with all necessary labour laws as applicable from time to time.
13. The bidder must ensure effective waste management for all waste generated from the Packhouse and

maintain cleanliness and hygiene in the surrounding area of the packhouse.

1.4.3 Responsibilities of Successful bidder

The successful bidder will be responsible for-

1. The operation, maintenance, upgradation, and management of the Pack House infrastructure and facilities shall be carried out in accordance with the scope of work, and the terms and conditions specified in the Terms of Reference (ToR) of this Request for Proposal (RFP).
2. Executing the agreement with Agricultural And Processed Food Products Export Development Authority (APEDA) and undertaking all Pack House activities strictly in accordance with the terms and conditions of the executed agreement.
3. Strictly abiding by all the terms and conditions of the agreement executed with APEDA.

1.4.4 **Time period for handing over the project:** From the date of signing of the Agreement.

1.4.5 Procurement of Bid document

1. Entities wishing to participate in the bid are required to view this RFP document on CPP portal and on the website of APEDA : www.apeda.gov.in
2. All mandatory and desired documents must also be submitted in original form at the time of opening of the bid document. In case a bidder fails to submit such documents, the bidder shall be debarred from participating in the bidding process.
3. All mandatory and desired documents must additionally be submitted at the office of APEDA at the opening of the bid.

1.4.6 Bidder's eligibility

(A) I- Mandatory Technical Criteria

1. The bidder must have paid the cost of the RFP document
2. The bidder may be a Cooperative Society, Partnership Firm registered under the Partnership Act, Company registered under the Companies Act, Government body, etc having been in operation of Pack house or export of fresh fruits and vegetables for not less than three (3) years as on 01-04-2026.
3. The bidder must submit only one bid for this RFP.
4. The bidder shall submit the RFP document duly completed in all respects, along with the prescribed Interest-Free Earnest Money Deposit (EMD) of RS. 5,00,000/- (Rupees Five Lakh only) in the form of Demand Draft / Pay Order issued by any nationalized bank, drawn in favour of "APEDA", payable at New Delhi.
5. All desirable qualifications and supporting documents related to the tender shall also be submitted in original at the time of opening of the bid. In case a bidder fails to submit such documents, zero (0) marks shall be awarded under the relevant category.
6. The bidder should submit an undertaking in its letter head that it has never been blacklisted by any Organization/ Government Entity/ Government Company. Annexure - V

(B) **Technical Experience & Qualification:** - The bidder has sufficient manpower for operation and maintenance of the pack house

MANDATORY FINANCIAL QUALIFICATION

(C) **I-Financial Qualification for Technical evaluation:** -

1. The bidder shall submit a Chartered Accountant (CA) certified turnover certificate having a minimum average annual turnover of Rs.50,00,000/- in the last three (03) financial years.
2. The bidder shall submit audited balance sheets along with the relevant Income Tax Returns (ITR) for the last three (03) financial years.
3. The bidder must possess a Permanent Account Number (PAN) issued by the Income Tax Department.
4. The bidder shall be registered with the Goods and Services Tax (GST) Department and submit a copy of the GSTIN.
5. The bidder should submit a positive net worth certificate for the last three financial years from a Chartered Accountant.

(D) **II- Desirable Technical Criteria**

The bidder should have experience of operating and maintenance of a Pack House/APEDA recognized Packhouse and/or experience in the field of exporting fresh fruits and vegetables and have knowledge of such field with know-how of market of export of fresh vegetables and fruits.

The bidder shall have backward and forward linkages to ensure the smooth operation of the APEDA Integrated Pack House. Submit consent letters from at least three local FPOs (Farmer Producer Organizations)/Farmer Groups/Cooperatives in the Mirzapur-Sonbhadra-Varanasi etc region to demonstrate backward linkage. Submit documents demonstrating forward linkage, including consent letters from at least three (03) exporters for marketing and sale of processed fruits and vegetables.

1.4.7 Bid Selection parameter

1. The evaluation of bids shall be conducted using the Quality and Cost Based Selection (QCBS) method, with a weighted average of the technical and financial bids in the ratio of 70:30, respectively:
Technical Qualification: 70% (as per Annexure-4)
Financial Qualification: 30%
2. All mandatory and desirable documents pertaining to the technical and financial bid including the Earnest Money Deposit (EMD) and bid fee, shall be submitted in original form at the time of opening of the bid for cross-verification.
3. Failure to submit such mandatory documents as required above shall result in automatic disqualification, and the bidder's financial bid shall not be opened under any circumstances.

1.4.8 APEDA Integrated Pack House Infrastructure Facilities Period/ Operation Period

The agreement shall be for an initial period of three years on year to year basis from the date of handover of the APEDA Pack House infrastructure and facilities to the successful bidder by APEDA, and may be further extended for an additional period of 2 years on mutually agreed terms and conditions, with an annual rent enhancement of 05% per year, applicable from the second year of the agreement.

1.4.9 Bid Submission

1. Bids should be submitted to APEDA Headquarters at New Delhi.
2. All financial documents, including the Earnest Money Deposit (EMD) and BID processing / RFP Fee, must be deposited with APEDA at the time of submission of Bid in the form of DD payable to APEDA at New Delhi.

1.4.10 Bid Evaluation:

1. A committee in APEDA will carry out a screening of the documents received and shortlist the bidder agencies fulfilling the prescribed eligibility criteria. The short-listed agencies will have to

make a technical presentation before the selection committee.

2. The evaluation of bids will be made in two stages – first, technical evaluation which will be followed by opening of financial bid.
3. For technical evaluation of bids, a presentation will be held on the date and time specified by APEDA before the Selection Committee in the presence of the bidders or their authorized representatives. The technical presentation will be of 70 Marks. Marks will be allotted on the basis of the presentation made before the Committee on the following issues:

For the technical presentation, approach of the bidder on the methodology, experience in the field of operation and maintenance of Pack House or similar project, understanding the export related laws, procedures etc., registration with APEDA, experience in the export of fresh fruits and vegetables, knowledge of international market and procedure of exports of the relevant items, turnover of the entity, any plan for enhance export of fresh fruits and vegetables.

4. **Technical Evaluation Criteria**

S.No.	Details/Particular	Maximum marks (70)
1.	Strategy for effective usage of packhouse	25
2.	Profile of the bidding agency and key management personnel	10
3.	Experience of similar activities	15
4.	Backward & Forward Linkages	10
5.	Turnover	10
	Upto Rs 1 Crore	05
	Above Rs 1 Crore s	10

5. The technical marking will be done based on the presentations. Bidders who secure minimum 70% marks (49 out of 70 marks) in technical presentations. will be shortlisted and only their financial bids shall then be opened. Financial bid shall carry a maximum of 30 marks.
6. The selection shall be made on Quality and Cost Based Selection (QCBS) method. The marking on Financial Bids, under QCBS method, will be as per the following criterion:
L1 = 30 Marks
L2 = 30XL1 (the cost quoted by L1)/L2 (the cost quoted by L2) and in similar fashion for L3, L4, L5 etc. (depending on number of bidders).
7. After the marks on financial bids are calculated, the marks for technical presentation and financial bids will be added up and the bidder scoring highest aggregate marks will stand selected.

1.4.11 **Bid Validity:**

90 days from the due date (i.e. the last date of submission of the bid). APEDA may, if deemed necessary, extend the period of validity of the Bid for a specified additional period. The request for the extension shall be made in writing. The Bidder will not be permitted to modify its Bid amount but will be required to extend the validity of the Bid Security for the period of extension.

1.4.12 **RFP Deposits**

1. Every bidder, at the time of submission of the bid, must deposit EMD of Rs. 5.00 Lakhs in the form of Demand Draft / Pay Order / FDR in favour of APEDA payable at New Delhi.
2. EMD already deposited by the successful bidder shall be adjusted against the total security deposit of Rs. 5.00 Lakhs.
3. The bidder under exempted categories shall have to deposit Rs. 5 Lakhs as security deposit in the form of FDR / Bank Guarantee in favor of APEDA New Delhi before signing the agreement.

4. The successful bidder must also deposit quarterly advance rent offered by him.

1.4.13 Letter of Intent

The successful bidder would be issued a Letter of Intent by APEDA inviting them to execute the agreement within fifteen (15) days of opening the financial bid.

1.4.14 Acceptance of letter of intent

1. The successful bidder shall submit acceptance letter within seven (07) days from the date of issuance of Letter of Intent (LoI) by APEDA, duly countersigned.
2. APEDA Pack House Infrastructure Facilities shall not be awarded in case the successful bidder does not accept and submit the countersigned LoI within the period of seven (07) days. In such cases, the interest-free EMD of Rs. 5,00,000 (Rupees Five Lakhs only) deposited by the successful bidder shall stand forfeited.

1.4.15 Signing the Agreement

1. The successful bidder shall be required to sign the agreement made between him and APEDA within fifteen (15) days after accepting all the terms and references in this RFP and LoI.
2. The EMD of the successful bidder shall be retained in APEDA as security deposit.
3. All decisions in this regard shall be taken by APEDA, and in special circumstances, the decision of the Chairman, APEDA shall be final and binding on all.
4. If the successful bidder does not deposit the required bid security within the specified time frame to execute the agreement, then the EMD shall be forfeited.

1.4.16 Important Dates

- (1) The RFP can be downloaded from APEDA website from **30.03.2026 To 20.04.2026**.
- (2) The last date of receipt of BID: **By 5.00 P.M. on 20.04.2026**.
- (3) Pre-bid meeting will be held on: **09.04.2026 at 4.00 P.M.**
- (4) Date of submission of physical documents (at the time of opening of bid)
- (5) Date and time of Opening of Technical bid and presentation will be communicated to eligible bidders.
- (6) Date and time of opening of financial bid: Immediately after presentation, the date and time will be communicated to all eligible bidders.

Any query/clarification with respect to the Plants and/or RFP Documents intended to be raised by the bidder(s) should be submitted in writing to Agricultural And Processed Food Products Export Development Authority (APEDA) at least seven (7) days before the scheduled date for bid submission.

DEFINITION AND INTERPRETATION

2.1 Definitions

Unless the context otherwise requires, the following words and expressions shall have the meanings hereafter respectively assigned to them:

"Agreement" shall mean the agreement entered between Agricultural And Processed Food Products Export Development Authority (APEDA) Integrated Pack House and the Successful Bidder.

"Annual Rent Fees" shall mean the amount that a Successful Bidder/operator offers to Agricultural And Processed Food Products Export Development Authority (APEDA) as consideration for being selected as the operator to undertake the operation, maintenance, and management of the APEDA Integrated Pack House Facilities and being vested with the rights and responsibilities under the Agreement.

"Bid" shall mean the Bid, comprising of the Technical Bid and Financial Bid, submitted by the Bidder in response to the RFP, including clarifications and/or amendments, if any.

"Bidder" shall mean a proprietor, partnership firm registered under the Partnership Act, a company incorporated under the Companies Act, a cooperative society.

"EMD" shall mean the form and manner stipulated in the RFP.

"Due Date" shall mean the last date and time prescribed, as mentioned in the RFP, for submission of the Bid.

"Technical Bid" shall mean the criteria, consisting of eligibility stipulated in the RFP, which is required to be met by the Bidder for the Bidder to become eligible for opening and evaluation of the Bid.

"Financial Bid" shall have the meaning as set forth in the RFP document.

"Financial Year" shall mean the year starting from 1st April to 31st March. In case the Bidder's financial/accounting years are different, the immediate past financial/accounting years of the Bidder as per their audited annual reports shall be applicable for evaluation.

"Letter of Intent" or **"Lol"** shall mean the letter to be issued APEDA to the Successful Bidder conveying its intention of the award of the Project in accordance with the terms of this RFP.

"Operator" shall mean the entity designated as the operator under the Agreement.

"Power of Attorney" shall mean the Power of Attorney to be furnished by the Bidder authorizing a person to sign the Bid and act for and on behalf of the Bidder.

"Pack House Infrastructure Facilities" shall mean the operation, maintenance, and management of the APEDA Integrated Pack House of the processing capacity of 2.0 MT/Hours at the address mentioned above.

"Machinery Rent Period" shall mean the period of five years, extendable for a further five years after successful completion of the initial period of three years, with enhancement of annual rent @ 05% per year after the first year of the Agreement.

"Request for Proposal" or **"RFP"** shall mean the Bid documents comprising Sections I to III and any other addendums, as may be issued therefrom from time to time.

"Successful Bidder" shall mean the Bidder selected pursuant to the Bid Evaluation Process as set forth in this RFP document.

"Taxes and Duties" shall mean all taxes (including property taxes), duties, fees, etc. payable by the Successful Bidder/Operator in accordance with the applicable laws in India in connection with the operation, maintenance, development, and management of the Pack House Infrastructure Facilities. The levy of property tax beyond the existing property tax shall come under the purview of Taxes & Duties and is to be borne by the Successful Bidder.

2.2 Interpretations

In the interpretation of this RFP, unless the context otherwise requires:

1. The singular of any defined term includes the plural and vice-versa, and any word or expression defined in the singular has the corresponding meaning when used in the plural and vice-versa.
2. A reference to any gender includes the other gender.
3. Unless otherwise stated, a reference to a Clause, Sub-clause, Paragraph, Sub-paragraph, Appendix, Exhibit, Attachment, Schedule, or Recital of this RFP shall be construed accordingly.
4. A reference to any agreement is a reference to that agreement and all appendices, attachments, exhibits, schedules, and the like incorporated therein, as the same may be amended, modified, supplemented, waived, varied, added to, substituted, replaced, renewed, or extended from time to time in accordance with the terms thereof.
5. The terms "include" and "including" shall be deemed to be followed by the words "without limitation", whether or not so followed.
6. Any reference to a person shall include such person's legal heirs and permitted assignees.
7. A reference to "writing" or "written" includes printing, typing, lithography, and other means of reproducing words in a visible form.
8. Any date or period set forth in this RFP shall be such date or period as may be extended pursuant to the terms of this RFP.
9. A reference to "month" shall mean a calendar month, a reference to "week" shall mean a calendar week, and a reference to "day" shall mean a calendar day, unless otherwise specified.

The terms "hereof", "herein", "hereto", "hereunder", or similar expressions used in this RFP mean and refer to this RFP only and not to any Article, Clause, or Section of this RFP.

The terms "Article", "Clause", "Paragraph", and "Schedule" mean and refer to the Article, Clause, Paragraph, and Schedule of this RFP so specified.

In case of any conflict, discrepancy, or repugnancy between the provisions of RFP documents, the provisions of the Agreement / Land / Registry Documents / Central / State Government / shall prevail over and supersede the provisions of other documents.

10. The descriptive headings of Articles and Sections are inserted solely for convenience or reference, are not intended as complete or accurate descriptions of the content thereof and shall not be used to interpret the provisions of this Agreement.
11. All capitalized words and expressions used in the RFP document but not defined therein shall have the same meaning as ascribed to them in the Agreement.

3. GENERAL INFORMATION, AND INSTRUCTIONS

3.1 Introduction to Bidders / RFP

- 3.1.1 The RFP sets out the Bidding procedure. The prescribed formats for submission of Bids are annexed to this RFP.
- 3.1.2 Entities who wish to participate in the Bid are required to procure this RFP from the APEDA Website.
- 3.1.3 Any Bid submitted without the said fee shall be treated as non-responsive and shall be rejected and returned without being evaluated.
- 3.1.4 The Bids shall be made in the form and manner prescribed in this RFP and submitted to APEDA HQ
- 3.1.5 The Bidders are advised to submit their Bids complying with the requirements stipulated in

the RFP. Bids may be disqualified in case of receipt of incomplete Bids and/or if the information is not submitted as per the formats prescribed in this RFP document.

- 3.1.6 Bidders can visit the APEDA Integrated Pack House at their own cost. The site can be visited **from 30.03.2026**(date of uploading of bid document) to **09.04.2026 (date of pre-bid meeting) between 11.00 a.m. to 4.00 p.m.** on all working days. For the purpose of such visit, the prospective bidders may contact Mr. Shubham Rai, Packhouse Manager, Mobile no: 8699926407.

3.2. General Eligibility

- 3.2.1 **This invitation of Bid is open to all interested Bidders who may be a** Cooperative Society, a partnership firm registered under the Partnership Act, a company incorporated under the Companies Act, or a cooperative.
- 3.2.2 **Only such Bids that are submitted** on payment of the requisite amount towards the cost of the RFP document, as specified in this RFP, will be considered for the bid evaluation process, subject to their fulfilment of the other terms and conditions set forth in this RFP document.
- 3.2.3 **Only such Bids that are submitted with the prescribed** interest-free EMD of Rs.5,00,000/- (Rupees Five Lakhs only) **in the form of** Demand Draft / Pay Order / Bank Guarantee issued from any nationalized bank in favour of APEDA, payable at New Delhi, will be considered for bid evaluation.
- 3.2.4 **Only** one Bid should be submitted by an entity, solely or jointly.
- 3.2.5 **The Bidder must have in possession a** Permanent Account Number (PAN) **and** GSTIN **and should attach** self-attested copies **thereof in the Bid.**
- 3.2.6 **The bidder** should submit a positive Net worth Certificate from the Chartered Accountant **and attach** original **of the same with the Bid.**
- 3.2.7 A Bidder may be disqualified if, at any stage of the bidding process, it is determined by APEDA, or comes to its knowledge, that the Bidder has failed to continue to satisfy the **Eligibility Criteria**. Supplementary information **or documentation regarding the criteria may be sought** from the Bidders at any time and the same shall be provided within the time frame stipulated by APEDA.

3.3 Non- Compliance with RFP

APEDA reserves the right to terminate a Bidder's participation in the bidding process at any time should it considers that a Bidder has, without prior consent, failed to comply with the procedures and protocols prescribed in the RFP.

3.4 Cost of Bidding

The Bidder shall bear all costs associated with the preparation and submission of its Bid, including site visits, field investigations, analysis, design, discussions, and/or negotiations, etc. APEDA shall not be responsible or liable for any such costs.

3.5 Power of Attorney

The Bidder is required to submit a Power of Attorney, duly notarized and on a stamp paper of appropriate value, issued and signed by the Bidder in favour of a specified person to act as the official representative of the Bidder for the purpose of signing the documents, making corrections/modifications, and dealing with APEDA Integrated Pack House, Chunar, Mirzapur.

3.6 BID SECURITY TO BE SUBMITTED BY BIDDERS

- 3.6.1 The Bid Security of Rs.5,00,000/- shall be valid up to one year after end of the agreement.
- 3.6.2 The Bidder shall, along with the Bid, furnish an interest-free EMD of RS. 5,00,000/- (Indian Rupees Five Lakhs only) in the form of Demand Draft / Pay Order / Bank Guarantee issued from any nationalized bank in favour of "APEDA", payable at NEW DELHI.
- 3.6.3 Any Bid not accompanied by EMD in the manner stated above shall be summarily rejected by APEDA. The EMD shall be valid for sixty (60) days from the due date.
- 3.6.4 The EMD of all unsuccessful Bidders, other than the H2, will be returned promptly, but not later than sixty (60) days after the expiry of the Bid validity period or within 15 (fifteen) days of issue of Lol, whichever is later. The Bid Security of H2 will be returned within 15 (fifteen) days of the signing of the Agreement with the Preferred Bidder.
- 3.6.5 The Successful Bidder may adjust his EMD amount in the prescribed Performance Guarantee amount while executing the Agreement with APEDA.
- 3.6.6 The EMD submitted by a bidder shall become liable forfeiture in the event of the following: -
- (1) If the bidder withdraws bid during the period of Bid Validity.
 - (2) Conditional bids would not be accepted.
 - (3) The EMD already deposited by the Successful Bidder shall be adjusted against the Security Deposit.
 - (4) If the Bidder, upon being issued the Lol, fails to accept the Lol, or after acceptance of the Lol, fails to execute the agreement with Agricultural and Processed Food Products Export Development Authority (APEDA) within the period of fifteen (15) days from the date of issuance of the Lol, the EMD amounting to Rs. 5,00,000/- shall be forfeited.

3.7 Miscellaneous Instructions

- 3.7.1 Bids that are incomplete in any respect or those that are not consistent with the requirements specified in this RFP shall not be considered and shall be liable for rejection.
- 3.7.2 The Bid should be strictly in accordance with the prescribed formats.
- 3.7.3 All communication and information shall be provided in writing and in English or Hindi language only.
- 3.7.4 All financial data shall be furnished in Indian Rupees only.
- 3.7.5 All communication and information provided should be legible. Wherever the information is given in figures, the same should also be mentioned in words. In case of conflict between the amounts stated in figures and words, the amount stated in words shall prevail.
- 3.7.6 No change in or supplementary information to a Bid shall be accepted once submitted. However, APEDA or any authorized representatives reserve the right to seek additional information and/or certification from the Bidders, if found necessary, during evaluation of the Bid. Non-submission, incomplete submission, or delayed submission of such additional information and/or clarifications sought by APEDA or its authorized representatives may be a ground for rejecting the Bid.
- 3.7.7 If any claim made or information provided by the Bidder in the Bid, or any information provided by the Bidder in response to any subsequent query by APEDA or any of its authorized representatives, is found to be incorrect or a material misrepresentation of facts, then the Bid shall be liable for rejection. Mere clerical errors or bona fide mistakes may be treated as an exception at the sole discretion of APEDA or any of its authorized representatives, if adequately

satisfied.

3.8 Clarification & Amendment of documents

- 3.8.1 Any Bidder requiring clarification on the RFP document shall request APEDA in writing, or by e-mail or facsimile (any reference to e-mail or facsimile shall be interpreted to include the other) at the address indicated in the RFP. APEDA will respond to any request for clarification which is received at least seven (7) working days before the Due Date, to enable the Bidder to react.
- 3.8.2 The Bidders shall note that reliance upon any information or clarification provided by any other source shall be at the risk of the Bidders.
- 3.8.3 At any time prior to the Due Date, APEDA may amend the RFP document by issuing an addendum.
- 3.8.4 Any addendum thus issued shall form part of the RFP and shall be communicated by e-mail to all the Bidders and shall also be posted on the website of APEDA.
- 3.8.5 The Bidders shall promptly acknowledge receipt of such addendum in writing to APEDA. Failure to acknowledge shall not be considered as non-receipt, and no dispute(s) in this regard shall be entertained.

4. BRIEF TERMS OF REFERENCE

4.1 Execution of Agreement

- 4.1.1 The Successful Bidder, upon acceptance of the Letter of Intent (LOI), shall execute an agreement with APEDA within the stipulated time, relating to the operation, maintenance, and management of the APEDA Integrated Pack House of capacity 2.0 MT per hour, at the address mentioned above, on a Facility Rent basis.

4.2 Handover & Rental Period Commencement

- 4.2.1 The Successful Bidder, upon execution of the Agreement, shall become entitled to operate the Project during the rental period.

- 4.2.2 The rent to be paid by the Successful Bidder shall be for the permitted use of the APEDA Integrated Pack House(s) and other facilities, as detailed under Clause 1.1 (Background) above, including the earmarked portions. The Successful Bidder shall manage, operate, and maintain the Pack House / Integrated Pack House and other facilities of APEDA strictly in conformity with the terms and conditions of this RFP and the Agreement, without any detriment to the interests of APEDA.

4.3 Rent period

The rent period to be granted to the Successful Bidder for the permitted use of the APEDA Pack House Infrastructure Facilities shall be initially for a period of three years on year to year basis, subject to satisfactory performance and may be further extended for a period of two years after the successful completion of the initial period of three (3) years, with an enhancement of annual rent at the rate of 05% per year after the first year of the agreement. The extension will be done on year-to-year basis subject to satisfactory performance of the bidder.

4.4 Payment of Rent Fee

- 4.4.1 The Successful Bidder shall deposit the agreed Rent Fee equivalent to the Facility Rent of three (3) months as Security Deposit. The EMD already deposited by the Successful Bidder shall be adjusted against the Security Deposit as a pre-condition for execution of the Agreement with APEDA.
- 4.4.2 The Successful Bidder shall be liable to pay the monthly rental fee to APEDA in advance, on or before the 7th day of each English calendar month.
- 4.4.3 All applicable taxes, including service tax/GST, on the agreed Facility Rent Fee shall be borne by the Successful Bidder. During the rental period, the successful bidder shall be responsible to pay in timely manner all taxes, duties, levies, cess, etc. & charges that may be

levied/claimed/demanded from time to time by any government authority or any local authority including any increase therein effected from time to time by the said authority in respect of Pack house/ APEDA Integrated Pack House including the infrastructure.

4.4.4 In case of default in payment of any quarterly rental fee, the Successful Bidder shall be liable to pay interest at the rate of **12% (Twelve percent)** per annum for the delayed period, calculated daily. However, if the delay exceeds three (3) months, it shall be considered a default of the terms and conditions of the Agreement, and in such event, the Agreement shall stand cancelled, and the Successful Bidder shall vacate and hand over peaceful possession of the APEDA Integrated Pack House along with all infrastructure to APEDA. In such cases, the Security Deposit shall stand forfeited.

4.4.5 The agreement registration fee and applicable stamp duty shall be paid by the Successful Bidder.

5. Utility

1. The Successful Bidder shall be liable to pay all operation and maintenance charges, such as electricity, water, pest control, calibration of all equipment etc., directly to the concerned authorities/maintenance agencies, and shall submit the original payment receipts to APEDA after every billing cycle. The Successful Bidder may retain photocopies of the receipts for its own records.
2. The Successful Bidder shall bear all expenses on account of repair and maintenance of the APEDA Integrated Pack House. The bidder shall be responsible for fire safety, pest control, theft prevention (if any), etc.

5.1 Applicable Local Rules & Regulations

The Successful Bidder shall be responsible to follow and comply with all applicable laws in the operation of the APEDA Integrated Pack House, including laws applicable to employees, contractor's employees, and local Government authorities.

5.2 Safety and Security

5.2.1 The Successful Bidder shall be solely responsible for any loss or damage of the stored stocks, if so occurred, during the storage period of the stocks. APEDA shall be not held responsible for any damage whatsoever reasons.

5.2.2 The Successful Bidder shall ensure that all employees deployed at the APEDA Integrated Pack House are always fully insured during the currency of the agreement. APEDA shall not be liable for any acts of omission or commission.

5.3 Safety Norms & Standards

The Successful Bidder shall strictly comply with all applicable safety norms and standards, including fire safety requirements, and shall provide fire extinguishers as per applicable law. The Successful Bidder shall also ensure protection and always safeguarding of the property of APEDA.

5.4 Change in Law

5.4.1 The Successful Bidder shall be responsible to comply with all applicable local rules and regulations and shall abide by any change in law, whether modified, amended or enacted by any Act of Legislature, Government or local authority from time to time.

5.4.2 The Successful Bidder shall also be responsible to indemnify APEDA against all losses and damages, including any penalty, liability, fine and/or prosecution, arising out of or in connection with the operation and running of the Pack House/ APEDA Integrated Pack Houses during or after the *subsistence of the agreement period, for claims pertaining to the agreement period.

5.5 Creation of Third-Party Interest

The Successful Bidder shall not create any third-party interest, nor sublet, assign or transfer the APEDA Integrated Pack Houses in any manner whatsoever during the currency of the agreement.

5.6 Condition for revocation of agreement

The license given to the Successful Bidder is liable for termination on account of the following:

- (i) If the Successful Bidder commits default in making payment of the monthly rental fee to APEDA for a continuous period of three (03) months.
- (ii) If the Successful Bidder violates any of the terms and conditions of the Agreement.
- (iii) In case of revocation, the Successful Bidder shall be liable to make good any damage, if so occurred, to the Plant and Machinery during the currency of the Agreement.

5.6.1 The successful bidder must handover the facility and equipment in good condition at the end of contract period or upon termination of the agreement as assessed by APEDA.

5.7 Penalty

The Successful Bidder shall be liable for levy of penalty in the following cases:

- (i) Default in timely payment of rental fee to with APEDA, in which case the penalty shall be levied at the rate of 12% (Twelve Percent) per annum.
- (ii) Failure to vacate the APEDA Integrated Pack House and to handover peaceful possession thereof to APEDA upon expiry of the Agreement period and/or termination of the Agreement due to breach of any terms and conditions, in which case the rental fee payable shall be double the agreed monthly rental fee for unauthorized occupation during the overstay.
- (iii) Termination of the Agreement shall result in forfeiture of the Bid Security, and the Bid Security amount of Rs. 5,00,000/- (Rupees Five Lakhs only) shall stand forfeited.

5.8 Force Majeure

Due to any Act, notification, order, regulation or policy of the Government or local authorities, or on account of any act of Government, it becomes impossible to perform or continue with the Agreement, the Agreement shall automatically stand terminated. In such an event, the Successful Bidder shall not be entitled to seek specific performance of the Agreement nor claim any compensation or damages whatsoever.

5.8.1 The Successful Bidder shall be responsible for all damages, levies, duties, charges, penalties, etc., imposed by any Government or local authority, relating to the use and occupation of the Project, arising on account of non-vacation of the premises after expiry of the license period and/or termination of the Agreement due to violation of any terms and conditions of the Agreement.

5.8.2 The Successful Bidder shall also be responsible for any loss suffered by with Agricultural And Processed Food Products Export Development Authority (APEDA) on account of such damages, levies, duties, charges, penalties, etc., imposed on with Agricultural And Processed Food Products Export Development Authority (APEDA) and pertaining to the Agreement period.

6. AWARD

6.1 APEDA's Right to Reject Any or All Bids

APEDA reserves the right to accept or reject any Bid, and to annul the bidding process and reject all Bids, at any time prior to the selection of the Successful Bidder, without thereby incurring any liability to the affected Bidder(s) and without any obligation to inform the affected Bidder(s) of the grounds for such action.

6.2 Issue of Letter of Intent (LOI) After Evaluation of Bids

Upon completion of the Bid Evaluation Process, acceptance of the Bid and the intention to award the Project shall be conveyed by APEDA to the Successful Bidder.

The Letter of Intent (LOI) shall be communicated to the Successful Bidder through E-mail/Fax and shall be confirmed by a formal letter.

6.3 Obligations of the Successful Bidder

- 6.3.1 The Successful Bidder shall, within Fifteen (15) days from the date of issuance of the Letter of Inten (LOI), duly countersign and accept the LOI and submit the same to APEDA.
- 6.3.2 In case the Successful Bidder fails to accept and submit the countersigned LOI within Fifteen (15) days, and fails to comply with the conditions thereof, the Bid Security of RS. 5,00,000/- (Indian Rupees Five Lakhs only) and the Earnest Money Deposit (EMD) deposited by the Successful Bidder shall stand forfeited.
- 6.3.3 The Successful Bidder is required to deposit the Rent Fee equivalent to Facility Rent of Three (3) months in advance at the time of signing agreement.
- 6.3.4 EMD already deposit by the successful bidder shall be adjusted against the security deposit. No interest shall be payable on the Security Deposit. The Security Deposit shall be refunded after peaceful handing over of possession of the APEDA Integrated Pack House to the Lessor.
- 6.3.5 The Successful Bidder shall be required to execute the Agreement in accordance with the Brief Terms of Reference and after complying with all prescribed requirements and formalities. Upon execution of the Agreement, the Successful Bidder shall carry out the business operations and all responsibilities strictly in accordance with the terms and conditions of the Agreement. The Successful Bidder shall not carry out any unlawful activities within the Complex.
- 6.3.6 On the expiry of the license period, the Successful Bidder shall hand over vacant and peaceful possession of the Pack House / APEDA Integrated Pack Houses along with all infrastructures to APEDA, after settlement of all outstanding dues payable to APEDA.

7. DISCLAIMER

- 7.1 This RFP document is not an agreement and is not an offer or invitation by APEDA to any party other than the Bidders.
- 7.2 APEDA may in its absolute discretion, but without being under any obligation to do so, update, amend, or supplement the information in this RFP.

The information that APEDA can furnish is limited to this RFP and the information available at the contact address provided in the RFP, along with any amendments or clarifications thereon.

- 7.3 The information contained in this RFP, or subsequently provided to the Bidders, whether verbally or in documentary form, by or on behalf of APEDA or any of its employees, is provided on the terms and conditions set out in this RFP.

The purpose of this RFP is to provide information to assist Bidders in formulating their Bids. This RFP does not purport to contain all information that each Bidder may require. This RFP may not be appropriate for all persons, and it is not possible for APEDA or its employees to consider the investment objectives, financial situation, or needs of each Bidder.

- 7.4 Each Bidder should check the accuracy, reliability, and completeness of the information in this RFP and, wherever necessary obtain independent advice from appropriate sources. with APEDA and its employees make no representation or warranty and shall incur no liability under any law, statute, rules, or regulations as to the accuracy, reliability, or completeness of this RFP.

Each Bidder should conduct its own studies and analysis and is advised to collect and obtain any other information that may be necessary for preparing the bid at its own responsibility. The Bidder shall be deemed to have satisfied himself before submitting his Bid, as to the risks, contingencies and all other circumstances, which may influence or affect his Bid.

- 7.5 Mere submission of a Bid does not ensure selection of the Bidder as the Successful Bidder.

8. GENERAL

- 8.1 The Successful Bidder will not construct or erect any temporary shed or structure in the APEDA Pack House premises for grading or packing purposes without prior permission of APEDA. If any such structure is created without permission of APEDA, it will be treated as a breach of

contract on the part of the Bidder.

- 8.2 If any such structure is necessary for the operation of the Pack House business, it can be created with the prior approval of APEDA. In case any permission/No Objection Certificate (NOC) are required for such shed it should be obtained from the local authority and any taxes, levies applicable to such structure shall be paid periodically by the Bidder.
- 8.3 The Successful Bidder shall permit and cooperate to the authorized representatives/agencies of APEDA to enter the said premises to view and inspect the property and its conditions.
- 8.4 The Successful Bidder shall maintain cleanliness of the entire area occupied including surrounding area. The bidder shall also carry out all necessary maintenance of the premises and make arrangements for dispose of the waste material.
- 8.5 The Successful Bidder will not occupy any area of the Pack House in any manner which may create disturbance in running of the bond warehouse business of the successful bidder. If the area is used and occupied by the Successful Bidder, shall be liable to pay damages as determined by APEDA.
- 8.6. All matters of dispute arising out of this RFP shall be governed by respective law and subject to Court jurisdiction in New Delhi.
- 8.7 Both the parties shall make all efforts to resolve any dispute by way of reconciliation.
- 8.8 In the event of any doubt, question, dispute or difference arising under the agreement in connection therewith (except as to matters, the decision to which is specifically provided under this agreement) remains unresolved, the same shall be referred to sole arbitration to be appointed by Chairman APEDA in accordance with the Arbitration and Conciliation Act, 1996 and the decision given shall be binding on the parties.
- 8.9 The fee payable to the Arbitrator shall be paid equally by both the parties. The language used in the arbitral proceedings shall be English.

FORMAT OF COVERING LETTER FOR SUBMITTING THE TECHNICAL BID

To,
Secretary
APEDA

Sub:- Submission of Bid for Operation, Maintenance, and Management of APEDA Integrated Pack House having processing capacity 2.0 MT/Hour at Chunar, Mirzapur (U.P.) facility on Rent Basis — reg.

Dear sir,

1. We are submitting this Bid (Proposal) on our own.
2. Having examined and understood the RFP documents, we, the undersigned, offer to operate, maintenance and management of the subject Project on **Rent Basis**, in conformity with the RFP conditions.
3. We undertake, if our Bid is accepted, commence operations and manage as per the RFP.
4. We agree to abide this Bid for a period of **days** from the Due Date fixed for submitting the same and it shall remain binding upon us and may be accepted at any time before the expiry of the said period.
5. In the event of our Bid being accepted, we agree to enter into an Agreement with APEDA as per the brief terms of reference given in the RFP.
6. We agree, if our Bid is accepted, to pay **three months' rental fee** as a pre-condition to execute the Agreement.
7. We agree to the forfeiture of the Bid Security in case we do not accept and submit the countersigned **Letter of Intent (LOI)** within **15 days** from the date of issuance of the LOI from your end.
8. We understand that **APEDA** is not bound to accept any or all Bids it may receive.
9. We agree to abide by the terms and conditions of the Agreement to be entered into in case of accepting our Bid.
10. We declare that we have disclosed all material information, facts, and circumstances which would be relevant to and have a bearing on the evaluation of our Bid and selection.
11. We do, also, certify that all the statements made and/or any information provided in our Proposal is true, correct, and complete in all respects.
12. We declare that in the event **APEDA** discovers anything contrary to the above declarations, it is empowered to forthwith disqualify our bid and us.
13. We are enclosing the following documents:
 - a. A demand draft of Rs.17,700/- (RS. 15,000/- + applicable GST @18% i.e. RS. 2,700/-, total Rs. 17,700/- (Rupees Seventeen Thousand Seven Hundred only).
 - b. Bid EMD of Rs. 5,00,000/- (Rupees Five Lakhs only) through Demand Draft/Pay Order/Bank Guarantee No. dated issued by Bank, drawn in name of "**APEDA**", payable at **New Delhi**.
 - c. Attested true copy of Registration Certificate under the Partnership Act (in case of Partnership Firm) / Certificate of Incorporation under the Companies Act (in case of Company) / Registration Certificate of Cooperative Society, as applicable.
 - d. Attested copy of Permanent Account Number (PAN) of the Bidder.
 - e. Attested copy of GSTIN Registration Certificate.
 - f. Positive Net worth Certificate for the last three years from a Chartered Accountant.
 - g. Power of Attorney / Authority Letter in original issued by the firm/company, in case of Bid is submitted through an authorized signatory, along with UID of the signatory.
 - h. Annual Turnover of the firm/company/cooperative society for the last three financial years, duly certified by a practicing Chartered Accountant, along with copies of audited accounts.
 - i. Income Tax Returns for the last three (03) years.
 - j. APEDA Registration Certificate.
 - k. Proof of Forward Linkages.
 - l. Proof of Backward Linkages.
 - m. Documents related to manpower for maintenance and operation of the APEDA Pack House, as specified in the RFP.
 - n. Background/profile of the bidder/ promoters/key management personnel.

Dated this day of, 2026.

(Signature)

(Name of the Authorized Signatory)
(In the capacity of)

Company Seal

A. Authority Clause

- The **Chairman, APEDA** shall have the **sole right to reject any bid** without assigning any reason.
- In case of discrepancy between bid amount in **figures and words**, the **amount in words shall prevail**.

To

Secretary
APEDA**Subject**

Dear Sir, :- Submission of Financial Bid for Operation, Maintenance and Management of Integrated Pack House (Processing Capacity: 2.0 MT/Hour) of Agricultural And Processed Food Products Export Development Authority (APEDA) at **Chunar, Mirzapur** monthly Rent Basis.

(Use the exact project site name as mentioned in the RFP schedule, if required)

his is in continuation of our Technical Bid submitted vide our letter no. _____ dated _____.

We hereby submit our **Financial Bid** towards the **monthly rental fee** for operation, maintenance and management of the APEDA Integrated Pack House, as detailed below:

FINANCIAL BID DETAILS

Sl. No.	Description	Offered Rental Amount per Month (₹)	Amount in Words
1	Offered Rent for APEDA Integrated Pack House (Processing Capacity: 2.0 MT/Hour)	₹ _____	Rupees _____ _____ _____ only

Declarations

1. The above **rental fee is exclusive of applicable GST and all other statutory taxes**, which shall be borne and paid by us separately, as applicable.
2. We agree to the **annual enhancement of rental fee @ 05% per annum** after the first year of the Agreement, as stipulated in the RFP documents.
3. We confirm that the quoted rental amount is **firm, unconditional, and valid** for the entire bid validity period, in accordance with the terms and conditions of the RFP.
4. In case of any discrepancy between the amount quoted in **figures and words**, the **amount mentioned in words shall prevail**.

Yours faithfully,

Signature _____

Name of Authorized Signatory _____

Designation _____

Name of Firm / Company _____

Seal of the Firm / Company _____

(To be provided on the Letter Head of the Agency)
BID FOR DESIGN, OPERATION, MAINTENANCE AND MANAGEMENT OF
APEDA INTEGRATED PACK HOUSE – CHUNAR AT SARDAR VALLABH BHAI PATEL NIRYAT
SUVIDHA KENDRA, CHUNAR, MIRZAPUR, UTTAR PRADESH

To

The Secretary,
APEDA,
New Delhi-110016

Subject: Declaration for not being Blacklisted

Sir,

With reference to the bid on the subject cited above, I, (Name and designation of the Signatory) hereby declare and confirm that M/s. ... (Name of the Agency) has not been black-listed or declared as ineligible by the Central Government/ State Government / Public Sector Undertaking from participating in future bids due to unsatisfactory performance, corrupt, fraudulent or any unethical business practices or any other reasons, as on the date of submission of the bid.

Signature of Authorized
Signatory
Name and Designation
Company Seal