

**BASMATI EXPORT DEVELOPMENT FOUNDATION (BEDF)**  
(Founded by APEDA, Ministry of Commerce)  
Regd. Office/ Head Office: 3<sup>rd</sup>floor, NCUI Auditorium Building,  
August Kranti Marg (Opps. Asiad Village), New Delhi-110016  
(MINISTRY OF COMMERCE & INDUSTRY, GOVERNMENT OF INDIA)

## **NOTICE INVITING TENDER**

Basmati Export Development Foundation ('**BEDF**'), a society registered under Societies Registration Act, 1860, founded and working under the ageis of *Agricultural and Processed Food Products Export Development Authority* ('**APEDA**'). BEDF has a mandate to strengthen the entire Basmati export value chain, including farmers and exporters. For production of export-quality Basmati rice, quality seed is the key input. BEDF is undertaking seed multiplication programmes at D&T Farm, Modipuram, Uttar Pradesh, ICAR-IIFSR Farm and farmers' fields to provide certified Basmati seed to farmers of Punjab, Uttar Pradesh, Haryana, Jammu, Uttarakhand and Delhi.

BEDF, Modipuram, Meerut, Uttar Pradesh, interested to get the grading/ processing work of 1658.19 Quintals raw seeds of Basmati Varieties viz. PB1121, PB1509, PB1692, PB1718, PB1885, PB1886, PB-01, and PB-06. For Grading / Processing of Basmati Paddy Seed with Custody & Security Safeguards.

Basmati Export Development Foundation invites sealed quotations/bids from Seed Processing Plants located in Meerut and nearby districts, duly registered with the *Uttar Pradesh State Seed Certification Agency* ('**UPSSCA**'), for grading/processing of raw Basmati paddy seed, subject to the terms and conditions detailed below:

**1. Scope of Work**

- a. Grading/processing of 1658.19 quintals of raw Basmati paddy seed of different varieties.
- b. Processing shall be done as per applicable Acts/Rules/ Regulation such as (Seed Act, 1966/ Seed Rules, 1968/ UP State Seed Certification Agency norms/ etc.)
- c. Processing shall be carried out only under the supervision of the Inspector/Officer of UPSSCA and/or authorized officer of BEDF.
- d. No mixing, substitution, dilution, or replacement of seed shall be permitted at any stage.

**2. Period of execution:** -(1) Jan-Feb 2026; (2) to be completed within 60 days from the date of award and seed intake at plant. A copy of seed licence and plant registration be attached.

**3. Custody, Security & Traceability Conditions**

The following conditions shall be binding and non-negotiable:

- a. The ownership of raw seed and processed seed shall always remain with BEDF.

- b. The selected processing plant shall act only as custodian/bailee, and not as owner, agent, or consignee.
- c. Seed shall be delivered to the plant lot-wise and variety-wise, duly weighed in presence of BEDF representative and receipt-cum-acknowledgement shall be issued jointly indicating:
  - i. Variety
  - ii. Lot number
  - iii. Quantity (in quintals)
  - iv. Date & time of receipt
- d. Inter-mixing of lots or varieties is strictly prohibited.
- e. Raw seed bags shall be sealed and tagged at the time of handing over.
- f. After processing, graded seed shall be packed in bags as provided by BEDF:
  - i. Variety
  - ii. Lot number
  - iii. BEDF identification mark
  - iv. Processing plant name
  - v. Date of processing
- g. Seeds shall be stored in a separate, identifiable area of the plant.
- h. Access to seed stock shall be restricted and allowed only to:
  - i. Authorized plant staff
  - ii. UPSSCA officials/Inspector
  - iii. Authorized BEDF officials
- i. No seed shall be removed from the premises without written authorization of BEDF.
- j. Prohibition on Substitution / Replacement: Any shortage, substitution, replacement, or adulteration detected at any stage shall be treated as gross misconduct and breach of trust, attracting:
  - i. Immediate termination of contract
  - ii. Recovery of full market value of seed
  - iii. Blacklisting of the firm
  - iv. Legal action, including criminal proceedings, as deemed fit.

#### 4. **Supervision & Monitoring**

- a. Entire processing activity shall be carried out under supervision of UPSSCA/BEDF Officer.
- b. BEDF reserves the right to post its officer/representative at the plant during processing.
- c. The plant shall maintain daily processing records, which shall be countersigned by the supervising officer & BEDF representative.

#### 5. **Fine/Processed Seed**

"Fine/Processed Seed" means cleaned and graded Basmati paddy seed conforming to certification standards.

Fine seed shall:

- a. Be clearly labelled with variety, lot number, crop year, processing plant name and "Property of BEDF" marking.
- b. Fine seed shall be released only after:
  - i. Certification clearance by UPSSCA, and
  - ii. Joint verification by BEDF representative.

## 6. **Residue/Rejects**

"Residue/rejects" include broken grains, immature/undersized grains, chaffy seeds, weed seeds and inert matter. All residue/rejects shall remain the property of BEDF.

Residue shall be:

- a. Quantified lot-wise and variety-wise
- b. Stored separately and clearly marked as "Residue / Reject - BEDF Property".
- c. Normal residue generation of 15% to 35% shall be acceptable, subject to certification norms.
- d. Disposal of residue shall be done only as per written directions of BEDF.
- e. Unauthorized retention, sale or disposal of residue shall be treated as misappropriation of BEDF property.

## 7. **Processing Loss - Permissible Limits**

- a. During grading/processing of Basmati paddy seed, a normal processing loss up to 03% to 08 % of the total quantity handed over shall be permissible, provided:
  - i. Such loss is attributable solely to standard grading, cleaning, drying, and rejection of non-seed material; and
  - ii. The loss is duly recorded, variety-wise and lot-wise, in processing registers.
- b. Processing loss exceeding 6% but up to a maximum of 8% may be considered only with proper justification, supported by written concurrence of BEDF's authorized officer.
- c. Loss Beyond Permissible Limits: Any loss beyond 8% of the quantity handed over shall be treated as abnormal loss, and shall be construed as:
  - i. Negligence, or
  - ii. Mishandling, or
  - iii. Unauthorized removal/substitution of seed
- d. Such excess loss shall be: -Recovered at prevailing market rate of certified Basmati seed, and Subject to penal action, including termination of contract.
- e. Permissible processing loss arising from grading and certification rejections shall not be treated as loss or theft, provided it remains within approved limits.

f. However, any unexplained shortage, inter-lot variation, or mismatch in variety shall not be covered under permissible loss and shall be treated as serious breach of trust and action will be taken as deemed appropriate by BEDF.

## 8. **Security & Penalty Clause**

- a. The selected bidder shall furnish a 10% of the value of contract as Performance Security/Security Deposit.
- b. Within 07 (seven) days of the award of the Contract extendable by 03 days for genuine reasons under satisfaction of BEDF, the Agency shall furnish Performance Security from a scheduled Nationalised bank, the validity of which shall be of 06 (six) months from the date of execution of the Contract.
- c. No exemption from submission of Performance Security shall be admissible to the NSIC and MSME registered organizations, as per Government rules.
- d. The amount of Performance Security shall be refunded after completion of all contractual obligations.
- e. Any loss or shortage shall be recovered at prevailing market rate, along with applicable penalties.
- f. BEDF's decision regarding loss, shortage or replacement shall be final and binding.
- g. **Note:** Universities and Government Departments may be exempted from submission of EMD

## 9. **Earnest Money Deposit**

- a. The bidders shall submit a Demand Draft as Earnest Money Deposit "EMD" for Rs.10,000/- (Rupees Ten Thousand) in favour of BEDF, New Delhi. In case of non-submission of the same, the bids shall not be considered and shall be rejected altogether.
- b. The EMD of unsuccessful Bidders will be returned without interest after finalization and execution of the Contract with the successful Bidder.
- c. The EMD of the successful Bidder will be returned without any interest upon the receipt of Performance Security.
- d. The request of the Bidder to withdraw bid offer after the due date will not be entertained and result in the forfeiture of the EMD. Such Bidder will be blacklisted and debarred from participating in future tenders floated by APEDA/ BEDF.
- e. In case of cancellation of this tender, the EMD of all the bidders shall be returned to the respective bidders promptly by the Authority.
- f. The EMD will be forfeited if the selected Bidder withdraws its bid in any respect within the validity period of their bid. The EMD shall also be forfeited if the successful bidder fails within the specified time limit – (i) To sign the Letter of Award; (ii) To furnish the Performance Security within the period prescribed thereof in the Contract; (iii) Sign the Contract.

## **10. Other terms and conditions**

- a. Loading/unloading and transportation charges shall be borne by BEDF.
- b. Evaluation shall be on LI basis, subject to technical compliance.
- c. BEDF reserves the right to:
  - i. Accept or reject any or all bids,
  - ii. Modify quantity,
  - iii. Cancel the process without assigning reasons.
- d. BEDF shall be the sole authority to: -
  - i. Determine admissible processing loss.
  - ii. Accept or reject justification for excess loss.
  - iii. Decide recovery and penalty.
  - iv. The decision of BEDF shall be final and binding.
- e. Bids received after the last date of submission of bid shall not be considered under any circumstances. Bids received through email shall also not be considered.
- f. No modification or substitution of the submitted bid shall be allowed. A bidder may withdraw his bid after submission, provided that written notice of the withdrawal is received by BEDF before the end of the time for submission of bid. In case a bidder wants to resubmit his application, he shall submit a fresh bid following all the applicable conditions by the stipulated date.
- g. The name of the Bidder Agency must be clearly written with full address, Tel. nos., and Email on all Envelopes.
- h. The bidders shall bear the cost on preparation and submission of bid documents.
- i. Conditional bids are not allowed and would be rejected summarily.
- j. Any misrepresentation of facts/ withdrawals of bids will lead to forfeiture of EMD.
- k. For interpretation of any clause of this document, the decision of APEDA/ BEDF would be final and binding on the bidder.
- l. BEDF will reject a proposal for award of work if it is determined that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract.
- m. APEDA/ BEDF requires that selected agency under this contract observes the highest standard of ethics during the period of the contract.
- n. The agency will work under the directions and guidance of BEDF. It shall be the sole responsibility of the agency to ensure all activities undertaken by them for APEDA/ BEDF are in accordance with the legal framework.
- o. In case of acceptance of bid, the selected bidder shall complete the grading work as per the guidance of inspector/officer of UP State Seed Certification Agency and BEDF within 60 days from the date of award and seed intake at plant. A copy of seed licence and plant registration be attached.

## **11. Dispute Resolution**

In case of any dispute, both the parties shall make all efforts to resolve by way of conciliation process. Any dispute arising out of this tender shall be governed by Indian law and subject to Court jurisdiction in New Delhi only. In the event of any doubt,

question, dispute or difference arising under the agreement in connection therewith (except as to matters, the decision to which is specifically provided under this agreement) remains unresolved, the same shall be referred to sole arbitration to be appointed by the Chairman, APEDA in accordance with the *Arbitration and Conciliation Act, 1996* and the decision given shall be binding on the parties.

12. **FORCE-MAJEURE:** If at any time, during the continuance of this contract, the performance in whole or in part, by either party, of any obligation under this is prevented or delayed, by reason of war, or hostility, acts of the public enemy, civic commotion, sabotage, Act of State or direction from Statutory Authority, Explosion, Epidemic, Pandemic, Quarantine restriction, Strikes and Lockouts (as are not limited to the establishments and facilities of the contractor), fire, floods, natural calamities for any act of GOD (hereinafter referred to as EVENT), provided notice of happenings of any such EVENT is given by the affected party to the other, within 15 Calendar days from the date of occurrence thereof, neither party shall, by reason of such event, be entitled to terminate the contract, nor shall either party have any such claims for damages against the other, in respect of such non-performance or delay in performance provided the contract shall be resumed as soon as practicable, after such EVENT comes to an end or ceases to exist. The decision of the Chairman, APEDA as to whether the service may be so resumed (and the time frame within which the service may be resumed) or not, shall be final and conclusive, provided further that if the performance in whole or part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 30 days either party may, at his option terminate the contract.

13. **Eligibility Criteria**

The bidder must:

- a. Be a Seed Processing Plant registered with UPSSCA.
- b. Possess valid licence/registration during the entire contract period.
- c. Have prior experience of 02 years in processing certified paddy/Basmati seed.

14. **Submission of Bid:** - The bid shall be submitted as per details mentioned in ANNEXURE-A in a sealed envelope and superscribed as: "*Quotation for Grading/Processing of Basmati Paddy Seed-2025-26*".

The envelop/ quotation shall be submitted at the following address:

***"The Joint Director  
Basmati Export Development Foundation (BEDF)  
SVPUAT Old campus, Roorkee Road, Modipuram, Meerut-250110"***

15. **Last date of submission of bid:** 21 days from the date of publication of this NIT on the official website of APEDA i.e. <https://apeda.gov.in>.

**Basmati Export Development Foundation**

**ANNEXURE-A**

**BASMATI EXPORT DEVELOPMENT FOUNDATION (BEDF)**

(Founded by APEDA, Ministry of Commerce)

SVPUAT Old campus, Roorkee Road, Modipuram, Meerut-250110

**BID FORM**

1.	Name of the Bidder	
2.	Name of Authorised Signatory with designation	
3.	Office Address	
4.	Mobile/ Phone no. of Bidder	
5.	Email of Bidder	
6.	GST Certificate of Bidder (please attach copy)	
7.	Details of Demand Draft for EMD drawn in favour of BEDF, New Delhi	
8.	UPSSCA registration no. (please attach copy)	
9.	Offer Rate per Quintal (in figure)	
10.	Offer Rate per Quintal (in words)	

Note: - These rates are for grading/ processing work of raw seeds of basmati varieties (1658.19 qtls). The loading/ transportation will be borne by BEDF.

**DECLARATION**

I/ We hereby declare and confirm that all the information provided above is true and nothing has been concealed. I/ we agree to abide by the terms and conditions mentioned in the bid document. I understand that if at any time, I/ we are found to have concealed/distorted any material information or done any act or omission against the interest of BEDF/APEDA, my/ our contract shall be summarily terminated without any notice. I/ we are authorised to sign all the documents on behalf of the firm/ agency.

Signature of Authorized Signatory  
(Name of Authorized Signatory)

Designation \_\_\_\_\_  
E-mail ID: \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Seal of the agency \_\_\_\_\_

