

BASMATI EXPORT DEVELOPMENT FOUNDATION (BEDF)

(Founded by APEDA, Ministry of Commerce)
Regd.Office: 3rd Floor, NCUI Auditorium Building,
August Kranti Marg (Opp.Asiad Village), New Delhi-110016
(Ministry of Commerce & Industry, Government of India)

Advertisement No.01/2026

Dated: 30.05.2026

SUB: ENGAGEMENT OF ADVISOR (AGRI) (ON CONTRACT) IN BEDF @ APEDA, NEW DELHI

Basmati Export Development Foundation (BEDF), a society registered under Societies Registration Act, 1860, has been founded by Agricultural and Processed Food Products Export Development Authority (APEDA). BEDF in furtherance of its objective has setup a state of Art laboratory and Demonstration cum Training (D&T) Farm at the campus of SVP University of Agriculture and Technology, Sardar Vallabh Bhai Patel University of Agriculture & Technology, Roorkee Road, Modipuram, Meerut, UP.

BEDF offers excellent opportunities to Indian nationals with proved academic credentials, professional achievements, strong communication, interpersonal skills, good working knowledge and leadership qualities for engaging with BEDF on the said positions on contractual basis. The details of positions are as follow:

Type and Tenure of Engagement

2.1 The engagement shall be at the level of Advisor (Agri)

2.2 The engagement shall be purely on a contractual basis.

2.2.1 Scope of work:

The selected candidate will be deputed by BEDF who will work dedicatedly to ensure smooth running of activities related to Basmati production also including the following in collaboration with the concerned.

- i. Coordination with Ministry of Agriculture for issues related to productivity, label claim, varietal development etc
- ii. Coordination with various Scientific and research institutions like ICAR
- iii. Work closely with State governments regarding cultivation practices and agrochemical application etc.
- iv. Capacity building programmes for quality production of Basmati rice for exports
- v. Implementation of Good Agricultural Practices by basmati growers
- vi. Implementation of Seed multiplication projects

2.3 The engagement shall be initially for a period of one year including probation period of three weeks. The tenure of engagement may be extended on a year-to-year basis, depending on the performance evaluation. After three years no further extension will be permissible under any circumstances.

3. **Qualification, Experience and Vacancies:** Applicants with the following qualifications and experience would be considered for engagement as an Advisor (Agri).

3.1 Qualification:

Position	Place of position	Vacancy	Discipline	Educational Qualification
Advisor (Agri)	New Delhi	1*	Agri	<p>Essential:</p> <p>i. M.Sc (Agronomy/ Genetics & Plant Breeding/ Plant Protection/ Agriculture Extension/Agriculture Marketing) from recognized University/Institution.</p> <p>ii. Minimum 15 years of experience in related field.</p> <p>Desirable:</p> <ul style="list-style-type: none"> • Experience in Seed certification/Quarantine issues in exports • Research & Development in Basmati varieties • Experience in training/ capacity building of farmers.

* Competent authority reserves the right to increase or decrease the number of vacancies as may be required

- 3.2 A candidate shall submit only one application. Submission of more than one application may lead to rejection.
- 3.3 Mere submission of the application does not confirm any right on the applicant to be called for interview.
- 3.4 Application should be submitted strictly in the prescribed format only.
- 3.5 The Competent Authority reserves the right to cancel any application/candidature at its discretion and no correspondence in this regard will be entertained from the applicant.
- 3.6 Wrong declaration /submission of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage.

3.7 Age Limit

Upper age limit of 62 years for the position of Advisor (Agri)

4. Remuneration and Annual Enhancement

- 4.1 The remuneration will be inclusive of all applicable taxes and no other facility or allowance will be allowed. The range of remuneration for the post is as under:

Position	Remuneration per month (Rs.)
Advisor (Agri)	Last basic pay drawn minus pension (For candidates worked in Govt. sector)
	Rs. 1,20,000/- to Rs. 1,40,000/- (For other candidates)

5. **TA/DA:** The Advisor (Agri) may be required to travel to any place in India. While on tour, TA/DA will be admissible to officials as per their entitlement at the time of retirement. TA for others candidates will be as per Pay level 10

6. **Working Hours and Leave:**

6.1 Working Hours shall normally be from 9.00 AM to 5.30 PM office time during working days including half an hour lunch break in between. However, in exigencies of work, the Advisor (Agri) may be required to sit late and may be required to attend office/work on Saturday/Sunday and other holidays also.

6.2 The Advisor (Agri) will be eligible for 20 days leave during the period of one year, on pro-rata basis subject to the prior written approval of the controlling officer. Un-availed leave cannot be carried forward to the next year. Further, leave up to one month can be considered without remuneration with the prior approval of controlling officer.

However, in rare and exceptional cases like need for professional development, training etc., this condition may be relaxed with the approval of Chairman, APEDA subject to official exigencies.

6.3 Apart from the above, the female Advisor (Agri) may be eligible for maternity leave as per the Maternity Benefit (Amendment) Act, 2017 issued by Ministry of Labour & Employment vide letter No. S-360 1 7/03/20 15-SS-1 dated 12th April, 2017.

7. **Termination:**

7.1 The engagement can be terminated at any time by the Department by giving 30days' notice or "pay in lieu" thereof. Similarly, Advisor (Agri) may also resign after giving notice for a similar period.

7.2 The Department reserves the right to terminate any Advisor (Agri) at any stage in event of a serious failure to perform the task assigned or of failure to be serve any standards of conduct.

8. **General terms and conditions:**

8.1 BEDF may require the Advisor (Agri) to submit a Statement of Good Health from a recognized physician prior to commencement of work in any offices.

8.2 The engagement as Advisor (Agri) is subject to verification of documents related to educational qualification and experience. If any information / documents submitted by him/her are found false / wrong at any stage, his / her engagement will be terminated immediately, and appropriate action will be taken against him / her as per rules.

8.3 The Advisor (Agri) will be governed by the Official Secrets Act, 1923, as amended from time to time and will not disclose to any unauthorized person(s) any information/data that come to their notice during the period of their engagement as Joint Director (Agri) in the Department. All such information / records / papers

/ software / emails etc. will be property of BEDF.

- 8.4 The Advisor (Agri) shall not advertise or otherwise make public for the purpose of commercial advantage that it has contractual relationship with BEDF. He / she shall not, in any manner whatsoever, use the name, emblem or official seal of BEDF or any abbreviation of the name of BEDF, in connection with business or otherwise without the prior written permission of the competent authority of BEDF.
- 8.5 The Advisor (Agri) shall be expected to conduct himself / herself in accordance with the rules and regulations of BEDF. He / she will be expected to demonstrate high moral character, integrity, secrecy of office and dedication to work while discharging his / her duties. In case his / her services are not found satisfactory or found to be in conflict with the interest of the BEDF, his/her services will be terminated forthwith, without any notice period or compensation.
- 8.6 In general, the Adviosr (Agri) shall neither seek nor accept instructions from any authority external to BEDF in connection with the performance of his/her obligations under the Contract. The Adviosr (Agri) shall not take any action in respect of its performance of the Contract or otherwise related to its obligations under the contract that may adversely affect the interests of BEDF, and the Advisor (Agri) shall perform its obligations under the contract with the fullest regard to the interest of BEDF. The Adviosr (Agri) warrants that he/she has not and shall not offer any direct or indirect benefit arising from or related to the performance of the Contract or the award thereof to any representative, official, employee or other agent of BEDF. He/she shall comply with all laws, ordinances, rules and regulations bearing upon the performance of his/her obligations under the contract. In the performance of the Contract, the Adviosr (Agri) shall comply with the normal standards of conduct. Failure to comply with the same is ground for termination of the Advisor (Agri) for cause.
- 8.7 **Prohibition of Sexual Exploitation and Abuse:** In the performance of the Contract, the Advisor (Agri) shall comply with the "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013". The Advisor (Agri) acknowledges and agrees that any breach of any of the provisions hereof shall constitute a breach of an essential term of the contract, and, in addition to any other legal rights or remedies available to any person, shall give rise to grounds for termination of the contract. In addition, nothing herein shall limit the right of BEDF to refer any alleged breach of the foregoing standards of conduct to the relevant national authorities for appropriate legal action.
- 8.8 In the unfortunate event of the death, injury or illness while serving BEDF, the Advisor (Agri) or the next of kin shall not be entitled to any compensation or Appointment.
- 8.9 The Advisor (Agri) will be required to submit a police verification report from their concerned police station and also submit a medical-cum-fitness certificate issued by any authorized Medical Practitioner prior to engagement.
- 8.10 The period of engagement would commence from the date of joining at BEDF.
- 8.11 The period of engagement as Advisor (Agri) will not confer any claim or right for

subsequent engagement / employment with BEDF or any other Government Department at a later date.

9 **This issues with the approval of Competent Authority:**

Interested Candidate may submit their signed and typed application along with their scan CV and self attested copies of the relevant documents.

10. **Last Date of Submission of Application is 22.06.2026 by 17:00 hrs.**

The typed and signed application should be sent through email at sudhanshu@apeda.gov.in .It is mandatory to mention the position applied for.

NOTE: Only shortlisted candidates will be contacted via email for the interview.