

**Government of India**  
**Ministry of Commerce and Industry**  
**Department of Commerce**  
**Agricultural and Processed Food Products Export Development Authority**  
**(3 Floor, NCUI Building, 3 Siri Institutional Area, August Kranti Marg Opp. Asiad**  
**Village, New Delhi)**

**Ref. No.: PAD/2020-21/000049**

**Dated: 05.06.2026**

The Basmati Export Development Foundation (BEDF), a Society registered under the Societies Registration Act, 1860 requires a dynamic and Professional with a rich experience in the Sector, to function as Director (on contract basis), initially for a period of 2 years, which may be further extended by another year.

The details of requirements viz. age, qualification, experience, etc., are available in the attached recruitment notice.

The application containing necessary particulars with supporting documents should be sent in electronic/Physical Form to Deputy General Manager (Personnel), APEDA, 3<sup>rd</sup> Floor, NCUI Building 3, Siri Institutional Area, Hauz Khas, New Delhi by **18.06.2026**.

**Selection criteria and scope of work – Director, BEDF (on contractual basis)**

1. **Qualification:**

1.1 **Essential:**

Post Graduate Degree in Agriculture/ Agricultural Sciences/ Agricultural Economics/ International Trade/ Business Administration from a recognized University.

2. **Age:**

In case of applicant from the Private Sector, not more than 55 years on closing date of submission of application.

Or

In case of Retired Govt. Servants including officers from Central Government/Central Autonomous or Statutory bodies/State Government, not more than 62 years on closing date of submission of application.

3. **Work Experience:**

3.1 **Essential:** Minimum 20 years of professional experience in the Agriculture sector/Basmati rice sector/Agri. Business Organizations/Export Promotion Bodies/Government or Autonomous Institutions related to Rice Research/Extension/Exports.

3.2 **Desirable**

- Law background & knowledge of Intellectual Property Rights (IPR) related matters
- Food safety and quality compliance
- GI and traceability systems
- International buyer engagement
- Research and development ecosystem
- Global branding and promotion activities

4. **Scope of Work:**

4.1 To take a lead in the development and execution of various programs related to the Basmati Sector, on behalf of the foundation.

4.2 To plan, execute and manage the research programs of the projects undertaken by the Foundation and to look after administration of the project.

- 4.3 To look after the administration and management of food testing laboratory of the foundation.
- 4.4 To establish linkages with national and international organizations to undertake collaborative research on Basmati Rice improvement.
- 4.5 To present research and technical reports related to Basmati Sector in various fora.
- 4.6 To develop infrastructure and research facilities related to the Basmati Sector in close Coordination with Stakeholders such as the Line departments in the Central Government, State Governments etc.
- 4.7 To carry out the mandate of the foundation which entails taking measures to promote basmati rice including, inter-alia, development of application technology, R&D including evaluation of region specific agronomic practices, preparation of research briefs for agencies involved in Basmati Research, evaluation trials of new promising varieties, seed multiplication projects, development and execution of contract farming and field extension projects and promoting close coordination between various stakeholders involved in developing, growing, milling, processing, trading and exporting basmati rice.
- 4.8 As ex-officio Secretary, to convene the Board meetings and Annual General Meetings of the Society as per schedule and requirement of quorum and thereafter records the proceedings etc. for circulation.
- 4.9 To undertake the promotion and development of the supply chain of Basmati Rice and in particular promote, develop and coordinate integration of activities of stakeholders in the Basmati Supply chain.
- 4.10 To apply for on behalf of the Foundation and register, purchase, or by any other means acquire and protect, prolong and renew, within India and abroad any patent, patent right, license, trademark, design, copyright, protection or concession and to disclaim, alter, modify, use or grant license in respect of the same.
- 4.11 To publicize the mandate of the Foundation.
- 4.12 Any other work assigned by the Chairman, APEDA
5. **Remuneration:** Rs. 2 lakhs per month plus transport allowance
6. **Tenure:** Initially for a period of **2 years** which may be further extended by another year.

7. **Selection Criteria:** Selection will be made on the basis of Interview of the short-listed candidates who fulfill the prescribed criteria.

**Submission of application:** Last date for receipt of application is **18.06.2026**.

**The applications containing necessary particulars with supporting documents should be sent to in electronic/Physical Form to:**

Deputy General Manager (Personnel),  
APEDA  
3<sup>rd</sup> Floor, NCUI Building 3,  
Siri Institutional Area, Hauz Khas, New Delhi  
Email: [rajni@apeda.gov.in](mailto:rajni@apeda.gov.in)