

**RECOGNITION CRITERIA
FOR
HACCP
IMPLEMENTATION AND
CERTIFICATION AGENCIES**



**Agricultural and Processed Food Products
Export Development Authority
(Ministry of Commerce & Industry)
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RECOGNITION CRITERIA FOR HACCP IMPLEMENTATION AND CERTIFICATION AGENCIES

1.0 INTRODUCTION

With an increased awareness, the consumers have become more concerned about food safety and health. The food regulators worldwide have shifted their focus from end product testing to monitoring throughout the chain of production. Application of Hazard Analysis and Critical Control Points (HACCP) at various stages of food chain from the receipt of raw material, grading, transportation, distribution, handling at distribution centre, storage, processing, packing, to retail, provides assurance of safety of the food to the consumer.

There are several agencies engaged in the area of HACCP implementation and certification. The criteria, parameters and costs followed by these agencies while implementation and certification vary widely amongst them. APEDA has also been approached by manufacturers and exporters seeking our recommendations on implementation and certification agencies for implementation and certification of HACCP in their units. In the absence of a procedure for recognition of such agencies, APEDA is unable to make any recommendations to this effect. Considering this fact, it is essential that a procedure for empanelment of HACCP implementation and certification agencies with APEDA should be in place. Accordingly these criteria are laid down for recognition of HACCP implementation certification agencies.

2.0 SCOPE

The scope of these criteria shall be APEDA recognised implementation and certification agencies, the services provided by them to the APEDA registered exporters, their processing units and APEDA scheduled products.

3.0 DEFINITIONS

Appeal: Shall mean the process by which implementation and certification agency can request reconsideration of decision taken by APEDA.

Applicant: Shall be the implementation and certification agency those who have applied to APEDA for recognition.

Audit: Shall include an independent assessment on-site to verify that the performance of an operation is in accordance with the procedure or processing standards.

Auditor: Shall be the person appointed by the APEDA recognised implementation and certifying agency to undertake implementation/certification audit of an operator.

Certification: Shall mean the procedure by which a written assurance is given by APEDA recognised certification agency that a clearly identified production or processing system has been methodically assessed and conforms to the specified requirements.

Code of Ethics: Shall mean requirements/principles to be followed by all HACCP auditors as well as implementation and certification agencies.

Committee: Shall mean panel constituted by APEDA for the purpose of evaluation and assessment of implementation and certification agencies.

Implementation: Shall mean awareness, training, etc. service provided by APEDA recognised implementation agency to its registered exporters.

Evaluation: Shall be the process of systematic examination of the performance of the implementation and certification agency by APEDA to the extent it fulfills specific requirements of HACCP applications in all levels of food chain for exports.

Operator: Shall mean an individual or a business enterprise practicing food handling, food processing or allied activities and registered with APEDA.

Recognition: Recognition means approval, by APEDA through a recognition mechanism, to implementation and certification agencies for HACCP applications at all levels of the food chain for exports.

4.1 **RECOGNITION CRITERIA FOR IMPLEMENTATION AND CERTIFICATION AGENCIES**

4.2 **Criteria for recognition of implementation agencies**

Recognition of implementation agencies shall be governed by the following:

- Legal status, registration of consultant by NRBPT/equivalent body & surveillance
- Manpower & food sector specialized implementation auditors
- Specialization of agency and HACCP implementation credentials of the agency
- Food safety guide/membership of the agency
- Independentness without interference of certification agency
- Strength in training of the operator's personnel
- Details of core qualification and training of the implementation auditors
- Fee charges

4.3 **Criteria for recognition of certification agencies**

Recognition of certification agencies shall be governed by the following:

- Legal status, NABCB/equivalent accreditation to Indian operation for HACCP
- Surveillance of certification agency by the accrediting body
- Manpower strength & food sector specialized auditors
- Specialization of the agency and HACCP Certification credentials of the agency
- Food safety guide/membership of the agency
- Independentness without interference of implementation agency
- Refusal/follow up audit percentage of certifications
- Surveillance record of certified units and submission of information to APEDA
- Details of core qualification and training of the certification auditors
- Fee charges

- 4.4 Revision in recognition criteria**
- 4.3.1** The recognition criteria may be revised by APEDA from time-to-time as may be considered necessary.
- 4.3.2** APEDA reserves the right to make changes in the recognition criteria for the purposes of development of exports of food commodities looked after by APEDA as per the requirements of international markets or as may be deemed necessary.
- 4.3.3** All applicants and recognised implementation and certification agencies will be informed of any changes in the criteria. The changes will also be placed on the APEDA website (www.apeda.gov.in). The implementation of the revised criteria will come into force from the date of such notice.
- 5.0 PROCEDURE FOR RECOGNITION**
- 5.1** The scheme for recognition of implementation and certification agencies is introduced on a voluntary basis.
- 5.2** All applications shall be made in the **Form-I**. The implementation agencies shall submit their tentative rate of fee as per **Annexure-I**. The certification agencies shall submit their tentative rate of fee as per **Annexure-II**. Duly filled applications in all respects alongwith application fee shall be submitted to APEDA, New Delhi or any of its Regional Offices. Bulky applications containing information not asked for or not found relevant shall be summarily rejected.
- 5.3** All auditors, chief executive of the implementation or certification agency must sign and abide by the contents of the Code of Ethics and Personal Declaration as per **Annexure-III & Annexure-IV** and shall be submitted alongwith application.
- 5.4** The implementation/certification auditors those who are proposed by the applicant agency shall be on regular rolls of the agency for a minimum period of six months.
- 5.5** Implementation/certification auditors proposed by the applicant agency shall not have multiple presences in other applicant's applications. In the event of such misrepresentations, the implementation/certifications auditors' alongwith applicant agency will be summarily rejected. Once rejected, such applicants will be allowed to submit fresh application after six months.
- 5.6** APEDA will constitute a committee for the evaluation of implementation and certification agencies for HACCP application at all levels of the food chain meant for export purpose.
- 5.7** The committee shall inform the outcome of the evaluation and its recommendation to APEDA, which shall consider grant of Recognition Certification to the implementation or certification agency.
- 5.8** Before recognition is issued to the implementation and certification agencies a Memorandum of Understanding (MoU) would need to be signed between APEDA and the implementation and certification agency, agreeing to the terms and conditions of the scheme and cost structure.

5.9 APEDA shall issue the Recognition Certificate to the qualifying agency in **Form-II**. APEDA shall also publish the name of the recognised agency in its APEX Bulletin of APEDA and host this information on the APEDA website for a specified duration, with scope of recognition and date of expiry of the recognition certificate.

6.1 **CONDITIONS OF RECOGNITION**

6.2 **Operational Requirements**

Recognised implementation and certifying agencies shall operate based on food safety implementation and certification principles in addition to the following:

6.2.1 **Competence**

The implementation and certifying agencies shall have adequate resources, sound financial management and shall demonstrate professional competence based on adequate training and experience of its officers and personnel.

6.2.2 **Independence**

The implementation and certification agencies shall have structures and procedures to enable it to be free to operate without undue influence from vested interests or otherwise.

6.2.3 **Accountability and responsibility**

The officers and personnel of the implementation and certification agency shall be accountable by having clear lines of authority. The agency shall take full responsibility for all activities operated by its own officers and personnel and/or sub contracted within its system.

6.2.4 **Objectivity**

The implementation and certification agency shall be impartial. Implementation and certification shall be based on an objective assessment of relevant factors. These factors shall be in conformity to safety of food and food materials by food business operators based on the principles that are applied in the development of the HACCP as referred to in the Codex Alimentarius, FAO/WHO.

6.2.5 **Credibility**

The implementation and certification agency shall take all adequate measures to ensure that there is no misuse of its licenses, certificates and marks of conformity.

6.2.5.1 **Access to Information**

Production standards, organizational structures, financial sources, rules and procedures for granting of certification, surveillance records, training arrangements for personnel, procedural records, and similar information shall be published or made available, as deemed appropriate. A list of certified units shall also be published. In case of certification audits, the deficiencies highlighted in the first visit should be submitted to APEDA by the certification agencies.

6.2.5.2 Confidentiality

The implementation and certification agency shall have adequate arrangements to ensure confidentiality of information regarding specific operators, (certified in the course of its certification activities) at all organisation levels, including committees and contracted agencies.

6.2.5.3 Participation

The implementation and certification agency shall provide adequate procedures for enabling input from affected parties, in addition to participating in HACCP updating forums.

6.2.5.4 Non-discrimination

The policies and procedures under which the implementation and certification agencies operate and their administration shall be non-discriminatory and shall be administered without reference to race, national background, religious affiliation, gender, age or marital status.

6.3 Procedural Requirements

6.3.1 Based on HACCP principles, the procedures to be followed by the recognised agencies for implementation and certification for HACCP implementation or certification or both, will cover:

6.3.1.1 Responsibility of Management in relation to product safety

- Policy of the Company
- Scope of the HACCP system to be assessed
- Tasks responsibilities & authorities
- HACCP team composition

6.3.1.2 Product information

- Product characteristics
- Details of intended use of the end product

6.3.1.3 Process Information

- Flow diagram
- Layout
- Control & verification process information

6.3.1.4 Hazards and control measures

- Hazard identification
- Risk analysis
- Control measures

6.3.1.5 Determination of CCPs and its scientific evaluation

- 6.3.1.6 Establishment of Critical Limits
- 6.3.1.7 Monitoring of CCPs
- 6.3.1.8 Corrective actions
- 6.3.1.9 Validation
- 6.3.1.10 Verification, Compliance and Corrective actions
- 6.3.1.11 Review procedures
- 6.3.1.12 Documentation, document data control and records
- 6.3.1.13 Training - training to the personnel of food processing units shall be imparted by the implementation agency in all respects covering all the parameters and principals of food safety.
- 6.3.1.14 Certification - recognised certification agencies shall issue accredited certificates to the APEDA registered exporters.
- 6.3.1.15 Surveillance - onus of periodic surveillance, minimum half yearly, of the certified unit would be on certification agency. The certification agency shall ensure that surveillance of processing unit is essentially undertaken, failing which the certification agency shall be derecognised by APEDA. The certification agency shall have to submit undertaking as per **Annexure-V**.
- 6.3.2 The implementation and certification agencies shall have policies and procedures for dealing with complaints against its operation and against certified operators.
 - 6.3.2.1 Complaints shall be dealt with by the agency in a speedy and efficient manner as per the Quality Policy, Client Audit Record System and Discipline & Client Grievance Redressal System in the organization.
 - 6.3.2.2 When a complaint is resolved, a documented resolution shall be made and forwarded to the complainant and the party concerned. The implementation and certifying agencies shall keep a record of all complaints and remedial actions relating to implementation and certification.
- 7.1 **VALIDITY**
 - 7.2 The recognition certificate would be valid for a period of three years from the date of recognition or until cancellation.
 - 7.3 **Renewal of Recognition**
 - 7.3.1 The implementation and certification agencies may apply for renewal of their recognition at least two months before the expiry of the validity of recognition.
 - 7.3.2 The procedure for renewal of the recognition will be as for the initial recognition. Renewal is also required for all auditors.

8.1 QUALIFICATIONS OF THE IMPLEMENTATION AND CERTIFICATION AUDITORS

8.2 The implementation and certification auditors of the implementation and certification agencies shall the following core qualifications:

- a) Food microbiology
- b) Dairy technology (dairy microbiology/dairy chemistry)
- c) Food technology
- d) Food chemistry
- e) Food and nutrition

8.3 While submitting the fresh and renewal application, the implementation and certification agencies shall submit CVs, certified copies of testimonials, etc. of the implementation and certification auditors, who have signed code of ethics together with personal declaration belonging to the above specialization categories only:

8.4 While extending provisional recognition to the agencies by APEDA, they will be clearly informed that the auditors from the above disciplines (by name) will only be authorized to provide their services to the industry for implementation and certification of HACCP. APEDA reserves the right to check from the exporters to verify the auditor's performance.

8.5 The implementation agency shall submit HACCP implementation log sheets as per **Annexure-VI**. The certification agency shall submit HACCP certification log sheets as per **Annexure-VII**. The auditor shall have a minimum of 5 complete audits totaling 20 man days. The team leader shall have 10 complete audits totaling 40 man days, 5 of them would be as Team leader.

9.1 FEE

9.2 Application fee of Rs. 29,500/- (non-refundable) in the form of demand draft drawn in favour of APEDA, New Delhi along with application for recognition.

9.3 Any revision in the application and renewal fee will be communicated to applicants.

10.1 TERMINATION OF RECOGNITION

10.2 APEDA may terminate the recognition status of a implementation or certification agency, if performance and conduct of the agency is not in accordance with the conditions of recognition laid down under para 6.0 of this scheme.

10.3 The recognition status of the implementation or certification organisation as well as those of the auditors etc. may be terminated in case of violation of any of the conditions of any declaration, undertaking, verification or MoU signed for the purposes of issue of the Recognition Certificate.

10.4 In the event of de-recognition, the implementation or certification Recognition Certificate in original shall be tendered to APEDA within ten days of the receipt of communication to that effect.

10.5 Information about de-recognition will be published in the APEX Bulletin and also hosted on the APEDA website.

11.1 **APPEALS**

11.2 Applicant or recognised implementation or certification agency may appeal against recognition decisions.

11.3 Appeals may be addressed to Chairman, APEDA and should reach within 15 days from the receipt of recognition decisions against which the appeal is made.

11.4 Chairman, APEDA will take a decision in respect of the appeal within 60 days.

11.5 In case of cancellation of recognition, the appeal shall be accompanied by the original Recognition Certificate.

11.6 APEDA will consider the application on merit and, in case, found necessary, order re-evaluation of the agency during which time the anomalies pointed out by the evaluation committee should be rectified.

11.7 If approved, a fresh Recognition Certificate shall be issued on payment of a fee of Rs.15,000/-. The intervening period between the cancellation of the Recognition Certificate and issue of fresh Recognition Certificate shall be taken to imply that the agency is not recognised during this period.

12.1 **ISSUE OF DUPLICATE RECOGNITION CERTIFICATE IN CASE OF LOSS OR MUTILATION**

12.2 In case of loss or mutilation of any Recognition Certificate, a duplicate Recognition Certificate may be issued on payment of Rs.15,000/-. The validity of the duplicate Recognition Certificate shall be the same as that of the original.

PLACE: NEW DELHI
DATE : 18th June 2008

(ASIT TRIPATHY)
CHAIRMAN

**APPLICATION FOR GRANT/RENEWAL OF RECOGNITION OF
IMPLEMENTATION AND CERTIFICATION AGENCIES**

(When filling this application, please ensure that all sections are completed in all respects and that all requested information is correctly and honestly provided. The applicant must sign each page of the application form. Incomplete applications, hand written applications will be summarily rejected).

1. Name and address of the applicant :
 Telephone No :
 Fax No :
 E-mail address :
 Name of Chief Executive :
2. Year of foundation :
3. Legal status of the agency :
4. Recognition applied for :
 - a) Implementation agency :
 (Please enclosure copy of NRBPT
 or equivalent agency registration)
 - b) Certification agency :
 (Please enclose copy of
 NABCB or equivalent agency accreditation
 specific to HACCP for India operations)
5. List of rejections/suspension (rate of :
 rejections of certifications)
6. List of implementation/certification :
 Auditors
7. Products for which implementation/certification :
 requested
8. Recognition and reciprocity (Is the :
 applicant already recognised by any other
 recognition program? Do you hold any
 reciprocal agreements with other certifiers. If
 yes, please give details (attach a separate
 page) & provide copy of the letter &
 certificate as proof
9. Organization's Human Resources :
 - a) Please provide the organizational structure :
 (number of auditors and technical personnel,

their qualification, areas of experience etc. specific to HACCP only alongwith latest CVs duly signed by the implementation/ certification auditors).

- b) Please provide information regarding the qualification, credentials and experience of the key individuals responsible for the development and management of the HACCP implementation or certification programmes.
- c) Identify (by name) whether these key individuals are employees of your organization or whether they are free lancers.
- d) Please provide copies of professional membership of your agency and/or auditors.
- e) Do you have the ISO guide, FAO-WHO Codex Alimentarius Commission reference guides/manuals/ operating standards? Please indicate the year of publication?
- f) Please submit a complete set of training material for the products covered by your application (please refer Sl. No. 7 above).
- g) Do you have any Quality Policy, Client Audit Record System and Discipline & Client Grievance Redressal System in your organisation? Please elaborate.
- h) Provide details of export rejections of your clients in last two years

- 10. Performance/turnover during the last three years :
- 11. Description of record system :
- 12. Please indicate your respective fee structure in (**Annexes I & II to Form-I**) whichever is applicable :
- 13. List of Annexure :
- 14. Details of the Bank draft :

DECLARATION

(a) I/we, _____ declare that I/we have read and understood the implementation and certification procedures and have complied with the same in respect of my/our agency.

(b) I/we, _____ declare that I/we have read and understood application of HACCP Implementation and certification for export and have complied with the same in respect of my/our agency located at _____.

(c) I/we, confirm that I/we will observe the APEDA Code of Ethics.

(d) I/we, agree to the publication of the name of my/our agency in the list of APEDA recognized HACCP implementation and certification agencies.

UNDERTAKING

I, _____ also agree to follow the conditions of recognition stated in the scheme and also agree to abide by any instructions that may be issued by APEDA in this respect from time to time and get my above agency inspected whenever called on to do so by the Authority. I also understand that non-compliance will entail cancellation of Recognition Certificate issued to my/our agency.

VERIFICATION

I, _____ do hereby declare that to the best of my knowledge and belief, the above information is complete and correct and that I agree to abide by the conditions laid down in this behalf.

DATE :
PLACE :

AUTHORISED SIGNATORY
NAME & DESIGNATION

ANNEXURE-I

Tentative fee structure to be provided to registered exporters of APEDA for HACCP implementation (to be submitted by implementation agency alongwith application)

Cost in Rs.

(A)

- Establishing and assembling in-house HACCP team
- Describing product
- Identifying intended uses
- Establishing flow diagram
- Confirming flow diagram
- Establishing GMPs, GHPs, and sanitations
- Listing potential hazards, conducting hazard analysis and any measures to control
- Determining Critical Control Points CCPs
- Establishing critical limits for each CCP
- Establishing monitoring system for CCPs
- Establishing corrective actions
- Establishing verification procedures
- Establishing documentation and record keeping
- Preparation of SOPs

(B)

Awareness/Training

(C)

Tentative travel & hospitality expenses
(not more than 25% of implementation cost)

TOTAL:

DATE :
PLACE :

AUTHORISED SIGNATORY
NAME & DESIGNATION

ANNEXURE-II

Tentative fee structure to be provided to registered exporters of APEDA for HACCP certification (to be submitted by certification agency alongwith application)

	<u>Cost in Rs.</u>
1. Registration	
2. Certification	
3. Tentative travel and hospitality expenses (not more than 25% of certification cost)	
4. Surveillance	

	TOTAL

DATE :
PLACE :

AUTHORISED SIGNATORY
NAME & DESIGNATION

ANNEXURE-III

CODE OF ETHICS TO BE FOLLOWED & SIGNED BY THE HACCP AUDITORS OF THE IMPLEMENTATION/CERTIFICATION AGENCY (to be submitted with application)

All personnel of the HACCP implementation or certification agencies recognized by APEDA have an obligation to improve the standing of their profession by observing the APEDA Code of Ethics in this regard. Compliance with the code is a condition of grant/renewal of the Recognition Certificate. The format of the declaration given below specifies the contents of the Code and is required to be signed by each auditor & lead auditor and verified by the chief executive of the applicant agency.

DECLARATION

I/we, confirm that I/we have complied with the APEDA Code of Ethics as outlined below and that any complaint regarding my/our performance has been formally dealt with in the organisation in a manner so as to prevent recurrence. I/we further undertake to abide by these requirements:

1. To act professionally, accurately and in an unbiased manner.
2. To strive to increase the competence and prestige of the profession.
3. To undertake only those audits that I/we am/are competent to perform.
4. To assist those in my/our employ or under my/our supervision in developing their management, professional or auditing skills.
5. To discuss with any client or employer any relationships that may be seen as a conflict of interest and that may influence my/our judgment.
6. Not to discuss or disclose any information relating to an audit unless required by law or authorized in writing by the auditee and the auditing organization.
7. Not to accept any inducement, commission, gift or any other benefit (apart from fair payment) from auditee organizations, their employees or any interested party or knowingly allow colleagues to do so.
8. Not to intentionally communicate false or misleading information that may compromise the integrity of any audit.
9. Not to act in any way that would prejudice the reputation of APEDA or their recognition process and to co-operate fully with an enquiry in the event of any alleged breach of this Code.
10. I/we (in case of implementation assignments) shall not undertake HACCP certification programme of the operators. Similarly, I/we (in case of certification assignments) shall not undertake HACCP implementation or training of the operators.

Date: Signature of the auditor :
Place : Name :
Address :
E-mail & Mobile No. :

Verified by the Chief Executive of the agency

Signature :
Names :
Designation :

Date:
Place:

ANNEXURE-IV

PERSONAL DECLARATION PROFORMA TO BE GIVEN BY THE HACCP IMPLEMENTATION AND CERTIFICATION AUDITORS (to be submitted with application)

1. I, _____, submit the following information for consideration of APEDA for HACCP implementation/certification auditor:
2. I am working with M/s _____ (name of the implementation/certification agency) since _____.
3. On behalf of M/s _____ (name of the implementation/certification agency), I have conducted following implementation/certification audits/inspections.

Sr. No	Name of the unit(s)	Type of audit (implementation/certification)	Date(s) of audits	Status of implementation/certification of the unit

4. If, I will change the agency M/s _____ (name of the implementation/certification agency), I shall inform the same to APEDA directly and through the agency for which I am authorised for implementation/certification within a week.

CERTIFICATE

I, _____ do hereby certify that to the best of my knowledge and belief, the above information is complete and correct and that I agree to abide by the conditions laid down in this behalf.

Date : _____ Signature of the auditor
Place : _____

Name : _____
Address : _____
Telephone No : _____

Verified by the chief executive of the agency

Signature : _____
Names : _____
Designation : _____

Date:
Place:

ANNEXURE-V

FORMAT OF UNDERTAKING

(to be submitted with application by the HACCP certification agencies)

_____ (Certification agency) shall undertake half yearly surveillance of manufacturing unit of APEDA registered exporters seeking certification of HACCP conforming to certification procedures of HACCP for the full period of validity of the certificate as mentioned in the certificate or for three years. The periodicity of the surveillance would be as per the scope of the certification programme, but not less than half yearly for HACCP. We also agree to furnish the surveillance reports, non-conformities and compliances thereof on completion of the surveillance to APEDA. In case the surveillance is not undertaken by us (the certification agency) our recognition may be cancelled by APEDA.

Place :

Authorized Signatory

Date :

Name of the certification agency

ANNEXURE-VI

CERTIFICATION AUDIT LOG SHEET (to be submitted with application by the HACCP certification agencies)

Name of the Certification Agency:

Name of the Certification Auditor:

Dates of Audit	Duration in days	Name & address of the unit audited Contact person, phone fax, email	Describe your role Team member/ auditor Team Leader	Name of the Audit Team Leader Contact phone, fax, email and auditor ID number	Total members in audit team	Scope of certification category and audit standard used	Agency requesting audit, if applicable, Contact person, phone, fax, email	Verification of audit by the agency and accreditation body. Signature and name (include phone, fax, email and relationship to auditor)

Please note, each audit on this Audit Log sheet should only be verified where the performance of the auditor is deemed to be satisfactory.

DATE :
PLACE :

AUTHORISED SIGNATORY
NAME & DESIGNATION

ANNEXURE-VII

IMPLEMENTATION LOG SHEET (to be submitted with application by the HACCP implementation agencies)

Name of the Implementation Agency:

Name of the implementation auditor:

Dates of implementation	Duration in days	Organization where HACCP implemented Contact person, phone, fax, email	Your role: Team member or Team leader	HACCP implemented by Name of the team leader Contact phone, fax, email and ID number	Total experts in the team	Scope of implementation and standard used	Verification of system implemented by the agency

Please note each implementation on this log should only be verified where the performance of the implementation auditor is deemed to be satisfactory.

DATE :
PLACE :

AUTHORISED SIGNATORY
NAME & DESIGNATION

FORM - II

**AGRICULTURAL AND PROCESSED FOOD PRODUCTS
EXPORT DEVELOPMENT AUTHORITY
(MINISTRY OF COMMERCE AND INDUSTRY, GOVT. OF INDIA)**

RECOGNITION OF HACCP IMPLEMENTATION & CERTIFICATION AGENCY

This is to certify that the HACCP implementation/certification agency described below has been recognised by APEDA and considered to be competent to meet the required levels.

1. Recognition No. :
2. Date of recognition :
3. Name of agency :
4. Recognition validity upto :
5. Recognition awarded for
 - a) Implementation :
 - b) Certification :
6. List of authorised auditor(s) : As per enclosure
7. Terms and Conditions of recognition : As per enclosure

Place: New Delhi

For and on behalf of APEDA

Date:

DIRECTOR

**3rd FLOOR, NCUI BUILDING, 3 SIRI INSTITUTIONAL AREA, AUGUST KRANTI MARG
(OPP. ASIAD VILLAGE), NEW DELHI - 110016 (INDIA)**