

**Minutes of the Pre-Bid Meeting held on 19/07/2024 at APEDA Conference Room
for SIAL Paris 2024**

The point raised by the bidders during the pre-bid meeting held on 19th July, 2024 for inviting bids for “Design, Construction and Maintenance of APEDA India pavilion during SIAL Paris 2024” and reply of APEDA thereon is as follows:

Point no. of TOR	Existing Provision	Reply of APEDA
4.2.2	The agency should have earned a minimum turnover of Rs. 5,00,00,000, (Five Crores) per year from Event management business (related to design, construction, and maintenance of pavilion(s) in international Trade Fairs outside India) during any three years out of last 5 financial years.	The agency should have earned a minimum turnover of Rs. 5,00,00,000, (Five Crores) per year from Event management business (related to design, construction, and maintenance of pavilion(s) in international Trade Fairs held within or outside India during any three years out of last 5 financial years.
5.4.3	Suitable backlit branding of BHARAT (INDIA) (in English, French & Hindi). There are two island pavilion/ stalls. One backlit branding of BHARAT (INDIA) (in English, French & Hindi) and APEDA Logo has to be provided on each side of the facia totaling 10 such arrangements on both the pavilions. The dimensions of the same should be that of 3 Mtrs. in length and of the maximum permissible height as per the organizer’s guidelines.	Suitable backlit branding of BHARAT (INDIA) (in English, French & Hindi). There are two island pavilion/ stalls. One backlit branding of BHARAT (INDIA) (in English, French & Hindi) and APEDA Logo has to be provided on each side of the facia totaling 12 such arrangements on both the pavilions. The dimensions of the same should be that of 3 Mtrs. in length and of the maximum permissible height as per the organizer’s guidelines.
5.5.3	The agency has to organise wet sampling of the specified products as per the quantity mentioned as under: (a) 10 Kg Basmati rice for veg biryani each day (b) 10 Kg Basmati rice for non-veg biryani each day	The agency has to organise wet sampling of the specified products as per the quantity mentioned as under: (a) 10 Kg Basmati rice for veg biryani each day (b) 10 Kg Basmati rice for non-veg biryani each day

	<p>(c) Organic Tea/ Coffee, Organic turmeric latte etc. for full day. The agency has to ensure use of Indian Basmati rice and NPOP certified Tea, Coffee and Turmeric for sampling.</p> <p>Agency shall make proper arrangements for transportation, delivery, crockery, preparation and serving of delicacies. Payment shall be made as per rules.</p>	<p>(c) Organic Tea/ Coffee, Organic turmeric latte etc. for full day. The agency has to ensure use of Indian Basmati rice and NPOP certified Tea, Coffee and Turmeric for sampling.</p> <p>Agency shall make proper arrangements for transportation, delivery, crockery, preparation and serving of delicacies.</p>
<p>5.6.11</p>	<p>The agency shall make arrangement for installation of at least 2 LED screens of size 3 x 2 meters in or around the APEDA theme pavilion/common area at a prominent location having good visibility for displaying video of exhibitors for advertisement. The agency shall also make coordination with the exhibitors for running the advertising videos of their products on such LED screens in the APEDA theme pavilion/common area. For this, the exhibitor will have to pay to APEDA at the rates fixed by APEDA. The video of the products shall be supplied by the exhibitor and the agency will get it converted in the required format for running on the screens.</p>	<p>The agency shall make arrangement for installation of at least 2 LED screens of size 3 x 2 meters in or around the APEDA theme pavilion/common area at a prominent location having good visibility for displaying video of exhibitors for advertisement. The agency shall also make coordination with the exhibitors for running the advertising videos of their products on such LED screens in the APEDA theme pavilion/common area. For this, the exhibitor will have to pay to APEDA at the rates fixed by APEDA. The video of the products shall be supplied by the exhibitor and the agency will get it converted in the required format for running on the screens. The resolution of the screen shall be at least Full HD (1920x1080).</p>