

**Agricultural and Processed Food Products Export Development Authority
(APEDA)**

Ministry of Commerce and Industry, Government of India

3rd & 4th Floor, NCUI Building, August Kranti Marg, New Delhi-110016

Sub- Minutes of Pre-Bid Meeting held on 11th September 2024 regarding Bids from Firms (preferably law firms) to facilitate APEDA and EIC in handling SPS-TBT notifications from WTO member countries on agricultural products.

S. No.	Ref. in Bid Notice	Query	APEDA's Reply
1	Para 1.4	Whether SPS-TBT notifications relating to Agri and Food Products sector only are to be studied and analysed? Whether products other than Agri & Food Products also fall under the purview of the scope of reviewing the notifications?	The words "Agri & food products" appearing in third row of para 1.4 and elsewhere in the bid notice, shall be replaced with "fresh fruits and vegetables, products of animal origin, cereals, processed foods, marine products, pharmaceuticals, chemicals etc." The contents of para 1.4 may be read accordingly. Both SPS and TBT notifications are required to be analysed.
2	Para 5(vii)	What should be the qualifications of a Trade Analyst?	A Trade Analyst should (i) Possess Master's Degree in Economics, (ii) Possess Minimum experience of three years in international Trade Data Analysis, and Market intelligence, (iii) be Well versed in (a) Tableau, and/ or other visualization tools such as Power BI or similar, and (b) spread sheets, and presentation suites.
