

No.FIEO/Banking/2(1)/2011

Dated : 8th December, 2011

Re: Call for Delegates for the first of a series of UNCTAD-Empretec Workshop at Gangtok, Sikkim, 16 – 21 January 2012*

Dear Member,

FIEO is happy to invite you to the United Nations Conference on Trade and Development (UNCTAD)-Empretec entrepreneurship development workshops organised by International Business Facilitators (IBF) in India.

Empretec is a United Nations programme established by UNCTAD's Division of Investment and Enterprise to promote the creation and development of sustainable small and medium-sized enterprises (SMEs). It uses UNCTAD's best principles and a methodology to assist entrepreneurs build innovative and internationally competitive SMEs. The business impact of the programme is encouraging and well documented by UNCTAD.

UNCTAD-Empretec, since its formation in 1988, has successfully trained over 210,000 entrepreneurs in 33 countries to found or expand businesses, creating thousands of jobs in the process.

The programme is implemented through Empretec National Centres (IBF in India) currently in operation in all the 33 countries.

International Business Facilitators (IBF) is a consortium of business facilitation specialists that works with international agencies, governments, industry groups and small and medium enterprises on entrepreneurship development, business linkages, cross-border trade and investment. IBF is hosting the Empretec programme in India.

FIEO invites you to participate in this specialized 6-day UNCTAD-Empretec entrepreneurship development workshop, jointly organised by UNCTAD, IBF and FIEO at Gangtok, Sikkim, 16 – 21 January 2012*. If you are not free to attend the workshop on those dates, you could still apply because this is the first of a series of workshops.

You could also recommend key functionaries in your organization or linked entities for the workshop.

FIEO, followed by UNCTAD and IBF, may vet your request for participation after which the final invitation will be sent to you.

* Venue and dates are subject to change

The salient features of the Empretec entrepreneurship development workshops certified and delivered by UNCTAD:

Entrepreneur selection	Entrepreneurs and key functionaries of organizations pre-selected by FIEO will be further interviewed for final selection in the Empretec Workshop, in keeping with Empretec's eligibility principles
Number of entrepreneurs per batch	30
Fees	INR 150,000 per entrepreneur
Certificates	UNCTAD will issue certificates of participation after you complete the workshop
Coaching and UNCTAD participation	2 UNCTAD-certified International Master Trainers, along with two senior functionaries from UNCTAD, Geneva
Post-workshop services	Entrepreneurs can participate in the UNCTAD Business Linkages Programme operated by IBF from Geneva
Selection of Trainers	Exceptionally suited and interested participating entrepreneurs – after meeting prescribed criteria – will be offered training by UNCTAD and IBF to become International Master Trainers
Programme references	www.empretec.net

With regards,

Yours sincerely,

Ajay Sahai
Director General & CEO