

Submission of Online RCMC Application (Revised)

15.12.2015

Under section 12 sub section (1) of Agricultural and Processed Food Products Export Development Authority Act 1985 (as amended), every person exporting any one or more of the Scheduled products shall, before the expiration of one month from the date on which he undertakes such export or before the expiration of three months from the date of coming into force of this section, whichever is later, apply to Authority to be registered as an exporter of the Scheduled product or Scheduled products. The section further provides that the Authority may for sufficient reason extend the time-limit for registration by such period as it thinks fit.

The Registration-Cum-Membership Certificate (RCMC) is issued to exporters subject to following the laid down procedures in this regard. So far RCMC was being issued manually. However, with the objective of simplification of procedures and ease of doing business, w.e.f. 1.8.2015, the issuance of RCMC has been made on line using digital signatures. In the new process, the exporters are required to submit the documents online. Further details are available on APEDA's website www.apeda.gov.in under the icon - Corporate Info-Registration Procedures.

However, it has been observed that some exporters are still submitting their applications offline, due to this processing of their applications getting delayed as hard copies of the applications forms alongwith supporting documents is not accepted and the same is returned back. **In view of this, all concerned are hereby requested again to submit their applications alongwith prescribed documents online only.**

S.S Nayyar
General Manager