

SCHEME FOR INFRASTRUCTURE DEVELOPMENT

Components	Pattern of Assistance
PART I	
Establishment of common infrastructure facilities by APEDA or any other Government or Public Sector agency like Airport Authority of India or Port Trust etc.	100% grant-in-aid
PART II	
A) Assistance for purchase of specialised transport units for animal products horticulture and floriculture sector	25% of the cost subject to a ceiling of Rs.2.50 lakh per beneficiary.
B) Assistance to exporters//producers/growers/Cooperative organization and federations for horticulture and floriculture sector for	
i) Mechanisation of harvest operation of the produce.	25% of the cost subject to a ceiling of Rs.5.00 lakh per beneficiary
ii) Setting up of sheds for intermediate storage and grading / storage / cleaning operation of produce.	25% of the cost of equipment subject to a ceiling of Rs.5.00 lakh per beneficiary
iii) a) Setting up of mechanized handling facilities including sorting, grading, washing, waxing, ripening, packaging & palletisation etc.	25% of the cost of equipment subject to a ceiling of Rs.10.00 lakh per beneficiary
b) Setting up of both pre cooling facilities with proper handling system as well as cold storage for storing	25% of the cost of equipment subject to a ceiling of Rs.10.00 lakh per beneficiary
c) Providing facilities for preshipment treatment such as fumigation, X-ray screening, hot water dip treatment, Water softening Plant	25% of the cost of equipment subject to a ceiling of Rs.10.00 lakh per beneficiary
d) Setting up of integrated post harvest-handling system (pack houses / green houses with any two or more of the above facilities)	25% of the cost subject to a ceiling of Rs.25.00 lakh per beneficiary
e) Setting up of vapor heat (treatment, electronic beam processing or irradiation facilities	50% of the cost subject to a ceiling of Rs.25 lakh per beneficiary
f) Assistance for setting up of environment control system e.g. pollution control, effluent treatment etc	25% of the cost subject to a ceiling of Rs.25 lakh per beneficiary
g) Setting up of specialised storage facilities such as high humidity cold storage deep freezers, controlled atmosphere (CA) or modified atmosphere (MA) storage etc.	25% of the cost subject to a ceiling of Rs.10 lakh per beneficiary

CHECKLIST FOR APPLICANTS WHILE FILING APPLICATION FOR FINANCIAL ASSISTANCE UNDER APEDA SCHEME FOR INFRASTRUCTURE DEVELOPMENT

The objective of the checklists is to facilitate the beneficiary in filing his initial application/final claim with APEDA and should therefore be carefully understood while filing application for financial assistance with APEDA.

1. Application should be filed in the prescribed format only (Annexure-1) only in respect of products handled by APEDA .
2. Each and every column in the application form should be filled in with complete information, as required
3. Application should be accompanied by self certified copies of
 - (a) APEDA RCMC along with amendments, if any
 - (b) IEC NO
 - (c) PAN No
 - (d) Quotation/proforma invoice /invoices from suppliers
of equipment.
 - (f) Pamphlet depicting equipment details in case of infrastructure/laboratory equipment/any other assets etc
 - (g) For civil work with regard to intermediate storage sheds and effluent treatment plant the estimate from a Chartered Engineer or Civil Architect
4. Export performance for last three years should be mentioned year-wise in quantity (MTs) and value (Rs lakh) terms in the format given in Annexure-1-application form. Consolidated single figure will be treated as a deficiency
5. Projected exports for next five years should also be mentioned year wise in quantity (MTs) and value (Rs lakh) terms in the format given in Annexure-1-application form. Consolidated single figure which will be treated as a deficiency
6. Proper complete applications only will be considered for grant of In Principle Approval
7. Confirmation of posting of monthly export returns on APEDA website should be sent along with evidence in the form of a CA certificate showing export performance in quantity and value terms for last three years (only on FOB basis) Export Returns shall be filled even in the case of NIL exports. APEDA will consider the

application only after verification of export returns on the website. Non-compliance on part of the applicant will be treated as a major deficiency.

8. Financial assistance will be considered in cases where the unit is newly commissioned and/or the registered exporter has approached APEDA for the first time seeking financial assistance under the schemes. However, for subsequent applications for financial assistance, these would be considered if the exporter has executed some exports during the preceding 12 months.
9. The application form, Declaration and Certificates should be duly signed and stamped by the authorized signatory
10. Under the column seeking information on assistance availed earlier, scheme-wise, year-wise and component-wise correct information should be furnished. This information should be furnished only for the XI Plan period (1.4.2007 to 31.03.2012)
11. For infrastructure items like integrated pack house/poly house where the complete project is being set up as a new entity, project appraisal report from the financial institution/bank should be sent with the application. Such appraisal is not required in case of stand alone components under the scheme.
14. In-Principal Approval (IPA) issued by APEDA will generally be valid up to 31st March of the financial year. However, in cases where IPA is issued during last quarter of the financial year (i.e. January to March), the validity of such IPA will be up to 31st March of the next financial year.
15. No commercial activity viz. placement of order, award of job to consultants/certification body/contractor/supplier etc, advance payment, opening of LC or purchase order should be commenced before the date of the In Principle Approval letter. Any such instance noticed while receiving claim papers will make the application liable to disqualification/rejection.
16. Any change in ownership/management/style of the company or any change in supplier/equipment model/consultant/certification body etc should be got approved by sending a written request to APEDA.
17. Incomplete applications will be returned to the applicant.
18. The competent authority reserves the right to sanction more than one instance in the plan period. However, the assistance should not exceed the maximum limit under the notified scheme in plan period.

For financial assistance for Packaging only one consolidated application for one financial year will be accepted.

19. It is incumbent upon the applicant to apprise APEDA on the progress of the activity and seek written extension of validity of the In Principle Approval Letter, as, when and wherever required, well ahead of expiry of the original validity of such letter.
20. It is also incumbent upon the applicant to , in case of completion of the activity within the original validity of the In Principle Approval letter, to submit the final claim documents complete in all respects ahead of expiry of such validity.

The above are general guidelines for filing applications with APEDA. The applicants, however, are also required to fulfill the requirements stipulated for each Financial Assistance Scheme which are appended below:

2. Part-II(B) of the Scheme is applicable to only horticulture and floriculture and their value added products.
 3. Except for specialized transport component , other components of the scheme do not apply to Livestock sector
 4. Financial assistance for setting up of integrated post harvest – handling system (pack house) will be available provided the facility matches with the standards/conditions of APEDA Pack House Recognition Scheme (details are available on APEDA website).
8. In case of assistance for the purchase of specialized transport units, only reefer vans are eligible for assistance.

**APPLICATION FORM FOR FINANCIAL ASSISTANCE UNDER APEDA
SCHEMES**

SN	Particulars	Details												
1.	Name of the Organization/Individual													
2.	Full address with contact details	<p>1. As per APEDA RCMC :</p> <p>Tel (with STD Code) : Fax (with STD Code) Email ID :</p> <p>2. Manufacturing Unit Address:</p> <p>Tel (with STD Code) : Fax (with STD Code) Email ID :</p>												
2.	APEDA Registration-cum-Membership-Certificate (RCMC) NO & Date	RCMC No : Date of Issue Valid Upto :												
3.	Type of Organization	<p>1. Manufacturer/Merchant Exporter, 2. Existing/New Venture 3. Public Sector Undertaking/Co-Operative Society /Public Limited Co/Private Limited co/Partnership Firm/Others (specify)</p>												
4.	Export performance during the last three years (product wise) (Quantity to be mentioned in MTs Value to be mentioned in Rs Lakhs)	<table border="0"> <tr> <td>Product</td> <td>200—0-</td> <td>20---0-</td> <td>20---0-</td> </tr> <tr> <td></td> <td>Qty</td> <td>Val</td> <td>Qty Val</td> </tr> <tr> <td>Qty</td> <td>Val</td> <td></td> <td></td> </tr> </table>	Product	200—0-	20---0-	20---0-		Qty	Val	Qty Val	Qty	Val		
Product	200—0-	20---0-	20---0-											
	Qty	Val	Qty Val											
Qty	Val													
5.	Main products exported													

6.	Principle markets to which exported			
7.	Anticipated exports during next five years (in value terms – Rs Lakhs)	201.-1.	Rs	lakhs
		201.-1.	Rs	lakhs
		201.-1.	Rs	lakhs
		201.-1.	Rs	lakhs
		201.-1.	Rs	lakhs
8.	Assistance already availed from APEDA under all schemes during the current (XI) Five Year Plan period only (1.4.2007-31.3.2012), since registration with APEDA.	Scheme Component Year Amount (Rs)		
9.	Assistance now being applied for	Name of Scheme		
		Component		
		Total Cost		Rs
		Assistance Sought		Rs
10.	How do you propose to finance the balance requirement of funds (give details including loans applied or availed from National Horticulture Board/Financial Institutions/Banks etc)			
11.	Indicate how this project/activity will support your export efforts?			

12.	List of enclosures (as per check list- all enclosures to be self attested)	<ol style="list-style-type: none"> 1 Quotation from _____ for Rs _____ 2 Quotation from _____ for Rs _____ 3 APEDA RCMC 4 Amendments to RCMC, if any 5 IEC No _____ 6 PAN NO _____ 7 PCB Recommendation letter NO _____ dated _____, in case of ETP only 8 Copy of Techno Economic Feasibility Study in case of composite integrated projects like integrated pack house/poly house etc. 9 Copy of dummy ad for brand publicity 10 Chartered Engineer's Certificate/Civil Architect's Estimate for Civil work in regard to integrated pack house/poly house/ETP etc. 11 Declaration about Monthly Party Returns being filed on the Website of APEDA 12 Quotation from _____ Consultant/Certificate Agency in respect of Quality systems 13 Copies of IIP/CFTRI certificates of current/previous year for packaging
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DECLARATION

1. I/We accept the terms and conditions of the financial assistance scheme of APEDA

2. I/We understand that it is open to APEDA to prescribe additional terms and conditions at the time of approval of request and accept that my/our acceptance of a letter of approval explicitly implies acceptance of such additional terms and conditions in addition to any others that may have been agreed to during the course of correspondence

3. I/We declare that the information given in the application is correct. I/We further declare that I/We have filled up the application form and all necessary documents are furnished herewith for processing the financial assistance claim as per the checklist of the respective scheme.

Authorised Signatory

Place:
Date :

Name (in block letters):
Designation with seal of organization/individual

UNDERTAKING

This is to certify that assistance sought under this scheme for the above stated activity is not also sought under any other separate scheme of APEDA or other central government agencies for the same purpose/unit."

Place:
Date :

Authorised Signatory
Name (in block letters):
Designation with seal of organization/individual

DECLARATION ABOUT MONTHLY PARTY RETURNS

I/We hereby declare that monthly export returns have been posted on APEDA website up to the month of201.

Authorised Signatory

Place:
Date :

Name (in block letters):
Designation with seal of organization/individual

